

**RICHFIELD TOWNSHIP
LUCAS COUNTY, OHIO
BOARD OF RICHFIELD TOWNSHIP TRUSTEES REGULAR
MEETING MINUTES**

August 17, 2026

The regular meeting of the Richfield Township Trustees was called to order by Andrew Bick at 7:15 p.m. at the Richfield Township Fire Department at 11450 W Sylvania Ave, Berkey, OH. All present were asked to rise for the Pledge of Allegiance.

ROLL CALL: Chairman Andrew Bick – present
Co-Chairman Vicky Loeffler-Bernheisel – present
Kim Ronau – present

ADMINISTRATIVE REPORTS:

The clerk provided copies of the minutes from the August 6, 2026 meeting, current Cash Summary Report, Revenue Report, and Pending Warrants Report.

READING AND APPROVAL OF MINUTES:

Kim Ronau made a motion to approve the August 6, 2026 minutes as presented. Vicky Loeffler-Bernheisel seconded the motion. Roll call: all voted yes. Motion approved.

PRESENTATION OF THE BILLS:

The attached listings of warrants (14653 - 14662) were presented for approval:

Vicky Loeffler-Bernheisel made a motion to approve payment of the attached listing of invoices and the corresponding pending warrants. Kim Ronau seconded the motion. Roll call: all voted yes. Motion approved.

PUBLIC COMMENTS:

A resident reiterated ongoing concerns regarding cemetery maintenance. While some mowing and trimming had been completed since the last meeting, the resident noted that the following issues remained unaddressed: fence repair, flagpole maintenance, removal of dead tree branches, and clearing of the pathway. The resident also reported that the U.S. flag is worn.

Trustee Bick acknowledged the previous complaint, confirmed the Board is aware of the issues, and stated that they are “working on it.” The Board committed to promptly ordering a new flag and ensuring the current flag is properly retired through the American Legion, which accepts worn flags for formal disposal.

FIRE: FIRE:

Presenter: Interim / Fire Chief Ryan Sedlock

Storm / Lightning Incident and Communications / Equipment Updates

Recent severe thunderstorms resulted in a lightning strike to the fire station. The station radio entered “emergency mode,” which triggered alerts in Lucas County. The Chief responded around midnight, reset the system, and resolved the issue. There was no interruption to fire or EMS response, and no additional physical damage has been reported.

During a separate Lucas County system update, a 911 system outage occurred. In the event of any future outage, residents will be notified through push notifications on community platforms and wireless alerts similar to Amber Alerts sent to cell phones. Residents may be required to open a text message, follow a link, and dial the number provided to reach dispatch. While some residents reported that the number appeared “invalid,” there is no confirmed or consistent evidence of a systemic problem at this time.

The department’s response software includes a future public-facing capability planned for implementation by 2027. At that time, the department anticipates enabling an app that can send push notifications regarding local incidents, such as motor vehicle accidents, and allow residents to view limited incident details or, where appropriate, listen to radio traffic.

The Chief also reported on fire hose compliance and the department’s replacement plan. There are numerous expired hoses in inventory; however, he noted that hose lifespan in a rural department differs significantly from that of a high-use urban station such as Toledo Station 7. A quote for outsourced hose testing was approximately \$3,500. The department will instead conduct in-house hose testing and establish a complete inventory, then evaluate hose condition and prioritize replacement based on usage and criticality.

To date, approximately \$10,000 has been invested from the fire budget and association support for new hose. By September, all primary 1¾-inch lines on both apparatuses are expected to be replaced. A full replacement of all hose had previously been estimated at approximately \$71,000. The current approach is to proceed with incremental replacement, with the possibility of discussing a bond in the spring to complete the remaining replacement in a single phase. An additional \$5,000–\$10,000 has been requested in next year’s budget to continue hose replacement, with the long-term goal of establishing a regular replacement schedule and maintaining a clean, compliant inventory. The Chief emphasized that the hose issue is known, is being actively addressed, and expressed appreciation for the firefighters’ continued work.

ZONING:

Zoning Inspector Zach Mikolajczyk

Recent zoning activity included a neighbor complaint regarding dirt being piled near property lines at a new home construction site. The builder has since taken corrective action, and the issue is largely resolved.

Zoning staff also received several general inquiries about potential future projects; however, no formal zoning applications have been submitted at this time.

At the August 10 Zoning Commission meeting, the Board approved an in-ground pool request.

Staff is currently working with Crossroads to update zoning certificates so they better align with the more detailed Comprehensive Plan, including adding any missing fields to make the forms more comprehensive. As part of this effort, the zoning fee schedule is also being reviewed and may be updated. The current fee schedule was last revised in 2015, and new project types reflected on the updated forms will require corresponding fees.

A reminder that public training with Crossroads related to the zoning plan is scheduled for Monday, the 24th, at 6:00 p.m at the fire station.

FISCAL OFFICER:

Deputy Sheriff patrol activity over the past weeks totaled 14 hours.

- Enforcement activity included 1 citation, 5 warnings, and 1 motorist assist.
- Patrol focus remained on Gibbs Road, with radar enforcement on Central Avenue and Lathrop, and additional patrol/monitoring on Sylvania-Metamora Road and Sylvania Avenue.

Propane pricing quotes received to date:

- Lyons LP Gas: \$1.69
- Bextons: \$1.42
- Additional propane price quotes are pending from AmeriGas and Reliance.
- Propane Traders (based in Indiana), which may offer competitive government fuel pricing for propane, diesel, and gasoline. Contact information for this vendor will be obtained and shared.

TRUSTEE REPORTS:

Trustee Kim Ronau:

- Attended a Great Lakes Museum meet-and-greet event for public officials. Spoke with Mike Pniewski (Lucas County Engineer) regarding the “Drainage Improvement Maintenance” Joint Cooperation Agreement contract. Identified several questions about the contract and plan to follow up with Kyle Warner (Engineering Project Manager) before recommending any signing. Trustees were in agreement to table signing the contract until more information is obtained.
- Discussed roofing estimates for the maintenance building, recommended postponing any decision until after the budget meeting to better understand financial capacity.

Trustee Vicky Loeffler-Bernheisel:

- Announced budget work sessions to begin on Thursday, September 17 at 6:00 p.m at the fire station. Meeting will be formally opened as a public meeting to comply with legal requirements, this will be an informal work session with no formal board actions. Department heads are asked to bring wish lists, notes, and supporting materials for planning the next year’s budget.
- Proposed formal adoption of a Purchase Order and Purchasing Policy:
Policy outlines: Types of purchase orders. dollar thresholds, requirements for multiple quotes (state requires three quotes for purchases over approximately \$13,000). Intent is to have a single reference document for: staff and trustees. Township legal counsel (John Borrell) reviewed and approved the policy.

Kim Ronau made a motion to adopt the purchase order policy (see attachment). Andrew Bick seconded the motion. Roll call: all voted yes. Motion approved.

Policy will be placed on the share point, emailed to Trustees and staff.

Trustee Bick:

- Working with Tim Clancy (Steering Committee), Chairman of Zoning Board Doug Ronau on the Land Use Plan, Zoning revisions.

ADMINISTRATOR: Bill Consolo**Maintenance Building Roof – Quotes Update**

- The Township received what is expected to be the final roofing quote for the Maintenance Building, estimated at approximately **\$60,000**. This quote does not yet include a silicone-based roofing option.
- The Administrator has requested an additional quote variant that includes a silicone roof system.

Maintenance Building Roof – Quotes Update

- Administrator asked how the township can formally set aside money for long-term projects, specifically the Irwin Road project.
- Fiscal Officer explained: Funds can be assigned to a designated capital improvement fund/code. During annual budget meetings, the Board can budget and appropriate specific amounts into this capital account for Irwin Road. This helps ensure those dollars are visibly reserved and not inadvertently spent on other needs.

NEW BUSINESS:**Joint Cooperation Agreement (Drainage / Maintenance)**

The Board discussed a proposed Joint Cooperation Agreement from Lucas County regarding drainage improvement and ongoing maintenance. Trustees expressed concern that the current language is too broad and lacks clarity on key points, particularly the scope of covered ditches/drainage facilities and the division of financial and maintenance responsibilities between the County and the Township.

Preliminary understanding is that the County would engage contractors to perform the work, and the Township could be responsible for up to 50% of the project costs. Given the uncertainty around the scope, cost-sharing formula, and long-term obligations, the Board agreed that it would be premature to approve the agreement at this time.

OLD BUSINESS:

Andrew Bick made a motion to hire Jonathan Hart as a volunteer fire fighter pending a background check, physical and drug screen with a one year probationary period.

Trustee Loeffler-Bernheisel raised questions regarding whether current background check practices are fully compliant and whether a prior separation from employment would affect the candidate's eligibility for rehire. Because no second was received for the motion, it died for lack of a second, with the understanding that the matter be tabled for a future meeting following further review of hiring policies and contractual implications.

A resident expressed concern about unfilled fire/EMS shifts, the reliance on personnel with certifications below the Township's standard (EMR-level staff filling shifts and responding alongside higher-certified personnel), and the impact on the Township's ability to honor the levy commitment for two-person rescue staffing and meet contractual obligations.

The Board agreed to further review:

- Hiring and rehire policies and background check requirements;
- Fire/EMS staffing practices and certification standards; and
- Related contract and budget impacts.

Kim Ronau made a motion to go into executive session at 8:00 p.m. for the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official. Vicky Loeffler-Bernheisel seconded the motion. Roll call: all voted yes. Motion approved.

Kim Ronau made a motion to end the executive session and resume the regular scheduled meeting at 9:00 p.m. Vicky Loeffler-Bernheisel seconded the motion. Roll call: all voted yes. Motion approved.

Trustees presented new directives for the Road Maintenance Supervisor, including:

- Daily Work Summary: The employee shall complete a Road Maintenance Daily Summary documenting daily work activities.
- Work Week Schedule: The employee's work week shall consist of a maximum of 24 hours, scheduled as three 8.5-hour workdays on Tuesday, Wednesday, and Thursday.
- Cemetery Interments: If a cemetery interment is scheduled on a day other than Tuesday, Wednesday, or Thursday, the employee shall adjust the weekly schedule to work on the day of the interment while maintaining the 24-hour work week.
- This policy is effective Wednesday, August 19, 2026.

Kim Ronau made a motion that the Road Maintenance Supervisor's scheduled work week shall consist of a maximum of 24 hours per week, to be worked as three 8.5-hour days on Tuesday, Wednesday, and Thursday. If a cemetery interment is scheduled on a day other than Tuesday, Wednesday, or Thursday, the employee shall adjust the weekly schedule to work on the day of the interment while maintaining the 24-hour work week. This policy shall be effective August 19, 2026. Vicky Loeffler-Bernheisel seconded the motion. Roll call: Bick – no, Loeffler-Bernheisel – yes, Ronau – yes. Motion approved.

Kim Ronau made a motion to implement a daily work summary for the Road Maintenance Supervisor to document daily work activities, effective August 19, 2026. Vicky Loeffler-Bernheisel seconded the motion. Roll call: Bick – no; Loeffler-Bernheisel – yes; Ronau – yes. Motion approved.

The following information can be viewed on the Richfield Township website at:
www.richfieldtwp.com.

1. Trustee minutes
2. Zoning minutes
3. Zoning including: fees, applications, complaint forms, and the zoning book.
4. Meeting dates and times
5. Contact information for Trustees, Zoning Board and Board of Zoning Appeals.
6. Wolfinger Cemetery information including cemetery fees, rules & regulations.
7. Fire and Rescue
8. Roads and Maintenance
- . Rubbish Contractor information for garbage pickup
10. Community Links.

There being no further business Kim Ronau made a motion to adjourn at 9:10 p.m., which was seconded by Vicky Loeffler-Bernheisel: Roll call: all voted yes. Motion approved.

Richfield Township Fiscal Officer

PURCHASE ORDER/PURCHASING POLICY

PURPOSE:

The purpose of this policy is to define the procedure by which purchasing must be handled and purchase orders are approved and processed through the accounting system.

POLICY:

Purchase orders shall be used to approve purchase commitments and to encumber funds against the available appropriations account(s) according to **O.R.C 5705.41**. No purchase shall be made and no township funds shall be obligated until a purchase order or other legally permitted fiscal certification has been issued, unless the purchase qualifies as an emergency purchase or another lawful exception.

The four types of Purchase Orders are as follows with the definition of each.

- **REGULAR:** Is used when the purchase of a specific item(s) from a specific vendor is planned. It can be for any amount and is good until the contract is fulfilled or canceled.
- **BLANKET:** is being made for a certain purpose against (1) a specific budget line-item appropriations account in a certain fund; (2) does not exceed an amount of money that may be spent from that line item as approved by the Trustees in a resolution.
- **THEN AND NOW:** If prior certification of funds by the fiscal officer was not obtained before the contract or order involving the expenditure of money was made, a Then and Now Certificate must be used. Then and Now Certificates exceeding \$500.00 must be approved by Resolution of the Board of Trustees before payment can be made. (**O.R.C. 5705.41** allows the fiscal officer to authorize payment without taxing-authority affirmation when the amount is under \$3,000)
- **SUPER BLANKET:** may be outstanding up to the end of the fiscal year and may be used for the purchase of the following services:

Accountant, Attorney at Law, physician, architect, professional engineer, consultant, surveyor, construction project manager, appraiser and for the purchase of fuel oil, gasoline, food items, roadway materials and utilities; any purchase of supplies, equipment and services exempt from competitive bidding and for any other specific expenditure that is recurring and reasonably predictable operating expense.

PROCESS:

Requisitions with a value of \$500.00 or less will be approved by the Department Manager and presented to Township Administrator for approval then to the Fiscal Officer to verify funds. Requisitions with a value of over \$500.00 must be approved by the Department Manager and then approved by the Township Administrator then presented to the Fiscal Officer to verify funds. The authorization of two Trustees authorizes the purchase and payment of listed items.

All purchase orders will include the following:

1. Date
2. Name of Vendor
3. Account Code and Name
4. Statement regarding exemption from Ohio Sales Tax and Federal Excise Tax (if applicable)

Purchases, projects, contracts, invoices, or phases of work shall not be divided, split, or separately invoiced for the purpose of avoiding quote requirements, competitive bidding, legal review, fiscal certification, or Board approval.

Purchases to be made in the amount of \$13,000.00 or more must have quotes from at least three vendors. If three quotes cannot reasonably be obtained due to single-source availability, emergency circumstances, cooperative purchasing, state contract purchasing, or another lawful exemption, the requester shall complete a Purchasing Exemption Form documenting the reason, supporting evidence, and approval authority before the purchase is made whenever practical. a purchasing policy exemption form must be completed and submitted to the Township Administrator or Fiscal Officer for approval.

Competitive bids must be awarded when purchasing fire equipment costing in excess of the threshold established by **O.R.C. 9.17**, as updated annually by the Director of the Department of Commerce; for the purchase of Road Materials, Machinery, and tools costing in excess of the threshold established **by O.R.C. 9.17** and contracts for road maintenance and repairs that cost in excess of \$105,000 in total or if the work exceeds \$35,000 per mile. For reference purposes, the competitive bidding threshold is \$79,568.00 for the year of 2026. (When competitive bidding is required by Ohio law, the applicable threshold shall be the amount established under **O.R.C 9.17** for the applicable calendar year, as determined and published by the Ohio Department of Commerce.) All bid documents, bid tabulations, awarded bid documents, resolutions authorizing the award, contracts, and related purchase orders shall be kept on file with the Fiscal Officer in accordance with the Township's Record Retention Schedule.

Any contract issued on behalf of the Township to any individual, partnership, association, or corporation with a value of \$10,000.00 or more will be in compliance with **O.R.C 3517.13**.

Contracts subject to **O.R.C 3517.13** shall be reviewed for compliance with applicable campaign contribution restrictions before award. When required, the Township shall obtain the necessary certifications, affidavits, or legal review before entering into the contract. Before awarding any contract or approving any purchase order subject to **O.R.C 9.24**, the Township shall verify that the vendor does not have an unresolved finding for recovery. Documentation of the Auditor of State database check shall be attached to the requisition or purchase order file before award or payment approval.

Any contract or purchase order issued on behalf of the Township in excess of \$25,000.00 will be in compliance with **O.R.C. 9.24**. This section of the code states that no state agency and no political subdivision shall award a contract for goods, services, or construction to a person against whom a finding for recovery has been issued by the Auditor of State and after January 1, 2001, if the Finding for Recovery is unresolved.

The Fiscal Officer has the authorization to increase regular purchase orders by a nominal amount for shipping charges, slight price increases or calculation errors if the increase does not exceed \$250.00 or 15% of the purchase order amount, whichever is less. Increases beyond these amounts will be processed through the Trustees during a regularly scheduled business meeting.

CREDIT CARDS/STORE ACCOUNTS/ONLINE PURCHASES;

Township credit cards, fuel cards, store accounts, and online purchasing accounts may only be used for authorized township purposes. Itemized receipts are required. Personal purchases, gift cards, cash advances, late fees, alcohol, and non-township expenses are prohibited. Sales tax shall not be paid unless unavoidable and documented

CAPITAL EXPENSES;

To be considered a capital expense, the purchase must have a minimum cumulative cost of \$5,000.00 or more and a lifespan of at least 5 years.

EMERGENCY PURCHASES;

In the event of an emergency involving public safety, essential township operations, equipment failure, weather-related damage, service interruption, or protection of township property, the Township Administrator, Department Manager, or designee may request an emergency purchase not to exceed \$5,000. The Fiscal Officer shall confirm available appropriations whenever practical before the purchase is made. The emergency purchase shall be documented in writing and presented to the Board of Trustees for review and ratification at the next regular or special meeting.

CONTRACTS;

All contracts that exceed \$1000.00 must be reviewed by legal counsel.

RECORDS AND RETENTION;

Records for all bids and purchases will be maintained in accordance to the Record Retention Policy.

FEDERAL FUNDS;

Purchases made using Federal Funds must comply with all applicable provisions of the Code of Federal Regulations. (2 CFR 200.320 procurement methods: micro-purchase, simplified acquisition, sealed bids, proposals, and noncompetitive procurement. Federal rules require price/rate quotations for simplified acquisitions and formal procurement methods above the simplified acquisition threshold.)

COOPERATIVE PURCHASING PROGRAMS;

Purchases made through lawfully established cooperative purchasing programs may be made without the need for competitive bidding. Cooperative purchasing may include, but are not limited to, State of Ohio programs such as the Ohio Department of Administrative Services Cooperative Purchasing Program, the General Services Administration Cooperative Purchasing Program, Equalis Group, Sourcewell, Omnia Partners, etc.

REIMBURSEMENTS;

Employee or official reimbursements are discouraged and shall only be allowed when pre-approved or when an emergency or practical necessity exists. Reimbursement requests must include an itemized receipt, public purpose explanation, account code, and approval by the appropriate authority.

RECEIPT OF GOODS AND INVOICE APPROVAL;

Before payment is made, the Township shall verify that goods or services were received, the invoice matches the purchase order, and the amount is correct. The Department Manager or requester shall confirm receipt before the Fiscal Officer processes payment.

CHANGE ORDERS;

Change orders or increases to approved contracts shall be documented in writing. Any change order exceeding the Fiscal Officer's limited adjustment authority shall be submitted to the Board of Trustees for approval before the additional work is authorized, unless emergency conditions apply.

VENDOR REQUIREMENTS;

Vendors shall provide required tax forms, contact information, proof of insurance when applicable, and any other documentation required by law or Township policy before payment is issued.

CONFLICT OF INTEREST/ETHICS;

No township official or employee shall participate in requesting, recommending, approving, or administering a purchase or contract when the official or employee has a personal, family, business, or financial interest in the vendor or transaction. Potential conflicts shall be disclosed before action is taken.

RICHFIELD TOWNSHIP

LUCAS COUNTY, OHIO

RESOLUTION NO. 2026-_____

A RESOLUTION ADOPTING AND REQUIRING USE OF THE RICHFIELD TOWNSHIP PURCHASING POLICY EXCEPTION REQUEST & AUTHORIZATION FORM AND DECLARING AN IMMEDIATE EFFECTIVE DATE

WHEREAS, the Board of Township Trustees is responsible for safeguarding public funds and maintaining purchasing procedures that are consistent, transparent, and capable of review;

WHEREAS, Richfield Township's purchasing policy ordinarily requires price quotations, competitive procedures, and designated approvals to support fair pricing, responsible stewardship, and equal treatment of vendors;

WHEREAS, a legitimate purchasing exception may occasionally be necessary, including a sole-source purchase, use of an authorized state or joint purchasing contract, an inability to obtain the required number of quotes, or another documented circumstance;

WHEREAS, without a uniform written process, purchasing exceptions may be handled inconsistently, supporting information may be lost, approvals may be unclear, and the Township's audit and public-record files may be incomplete;

WHEREAS, the Purchasing Policy Exception Request & Authorization Form records the proposed purchase, vendor, amount, account number, reason for the exception, supporting justification, and required reviews in one official document;

WHEREAS, Ohio Revised Code Section 5705.41 establishes requirements concerning lawful appropriations, proper warrants, and fiscal certification for public expenditures, and the exception form is intended to supplement - not replace - compliance with that section and all other applicable law;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Richfield Township, Lucas County, Ohio, that:

SECTION 1. ADOPTION OF FORM

The Board hereby adopts the **Richfield Township Purchasing Policy Exception Request & Authorization Form**, dated August 30, 2026, substantially in the form attached as Exhibit A and incorporated into this Resolution.

SECTION 2. WHY THE FORM IS REQUIRED

The form is necessary to create one consistent process across every Township department; demonstrate that reasonable purchasing diligence occurred; identify the fund and account to be charged; document why ordinary quote or competitive procedures could not be followed; obtain review before the Township becomes obligated; discourage purchase splitting and after-the-fact approval; and preserve a complete record for the Board, Fiscal Officer, auditors, and the public.

SECTION 3. WHEN THE FORM MUST BE USED

The form shall be used by every Township department, officer, employee, and authorized requester whenever a proposed purchase seeks or requires an exception from the Township's purchasing policy, including an exception involving required vendor quotes, a sole-source purchase, an authorized state or joint purchasing contract, an inability to obtain the required number of quotes, or another departure from the normal purchasing process.

The completed form and supporting documentation shall be submitted before any vendor commitment, order, contract, purchase, or expenditure is made. If a genuine emergency makes prior completion impracticable, the form shall be completed as soon as practicable and shall explain why advance approval could not be obtained. Nothing in this paragraph authorizes an expenditure that is otherwise unlawful.

SECTION 4. REVIEW AND AUTHORIZATION

The Department Head or requester shall provide complete and accurate information and attach available quotes, contract references, sole-source support, correspondence, specifications, or other relevant records. The Fiscal Officer shall review the proposed account and applicable fiscal requirements. The Township Administrator and a Trustee shall review and approve when required by Township policy, Board direction, or applicable law. A signature on the form documents review; it does not independently create spending authority.

SECTION 6. OFFICIAL PURCHASING RECORD

SECTION 7. ADMINISTRATION

SECTION 8. SEVERABILITY

SECTION 9. IMMEDIATE EFFECTIVE DATE

Motion by: _____ **Seconded by:** _____

Board Member	Aye	Nay	Abstain
Trustee: _____	_____	_____	_____
Trustee: _____	_____	_____	_____
Trustee: _____	_____	_____	_____

SECTION 10. CERTIFICATION

Fiscal Officer, Richfield Township _____ Date _____

Richfield Township | Resolution No. 2026-____ | Page 2

RICHFIELD TOWNSHIP

3951 Washburn Road | Berkey, Ohio 43504 | 419-829-3289

PURCHASING POLICY

EXCEPTION REQUEST & AUTHORIZATION FORM

1 PURCHASE DETAILS

DATE: DEPARTMENT:

REQUESTED BY: VENDOR:

AMOUNT: \$ ACCOUNT NUMBER:

DESCRIPTION OF PURCHASE

2 REASON FOR EXCEPTION - CHECK ALL THAT APPLY

- ☐ Purchase exceeding \$13,000 does not have three vendor quotes.
 - ☐ Sole source
 - ☐ State contract
 - ☐ Unable to obtain three quotes (Provide details in Section 3.)
 - ☐ Other: _____
- ☐ Purchase exceeding \$50,000 does not have three vendor quotes.

Applicable only to fire equipment when a state contract is available.
- ☐ Road Department will separately apply other applicable Ohio Revised Code thresholds.

3 JUSTIFICATION / ADDITIONAL INFORMATION

4 AUTHORIZATION

Department Head / Requester	Signature	Date
Fiscal Officer	Signature	Date
Township Administrator	Signature	Date
Trustee Approval (if required)	Signature	Date

8/30/2026

Payment Listing

UAN v2026.3

8/4/2026 to 8/17/2026

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
405-2026	08/04/2026	08/04/2026	CH	Capital One	\$1,638.93	O
406-2026	08/04/2026	08/04/2026	CH	KEY BANK	\$55.00	C
407-2026	08/10/2026	08/09/2026	EP	Derek Braithwaite	\$67.93	O
408-2026	08/10/2026	08/09/2026	EP	Robert H Briggs	\$159.26	O
409-2026	08/10/2026	08/09/2026	EP	Jeshua D Drouillard	\$199.26	O
410-2026	08/10/2026	08/09/2026	EP	Tanner S Glass	\$203.17	O
411-2026	08/10/2026	08/09/2026	EP	Katelyn Greiner	\$288.30	O
412-2026	08/10/2026	08/09/2026	EP	Kimberly S Greiner	\$191.09	O
413-2026	08/10/2026	08/09/2026	EP	Kevin P Kross	\$730.11	O
414-2026	08/10/2026	08/09/2026	EP	Trevor L Linnenkugel	\$199.26	O
415-2026	08/10/2026	08/09/2026	EP	JOHN LUMBREZER	\$266.07	O
416-2026	08/10/2026	08/09/2026	EP	Christian D Maley	\$199.26	O
417-2026	08/10/2026	08/09/2026	EP	Jeffrey D Mason	\$181.59	O
418-2026	08/10/2026	08/09/2026	EP	Lucas Parmelee	\$1,342.92	V
418-2026	08/10/2026	08/10/2026	EP	Lucas Parmelee	-\$1,342.92	V
419-2026	08/10/2026	08/09/2026	EP	Joseph E Santiago	\$568.70	O
420-2026	08/10/2026	08/09/2026	EP	Ryan E Sedlock	\$1,695.32	O
421-2026	08/10/2026	08/09/2026	EP	Daniel William Walters	\$1,590.05	O
423-2026	08/10/2026	08/09/2026	EP	Jennifer Willey	\$488.12	O
425-2026	08/10/2026	08/10/2026	EP	Ryan E Sedlock	\$1,695.32	V
425-2026	08/10/2026	08/10/2026	EP	Ryan E Sedlock	-\$1,695.32	V
427-2026	08/11/2026	08/10/2026	EP	Devin R Barnaby	\$217.38	O
428-2026	08/11/2026	08/10/2026	EP	Derek Braithwaite	\$86.96	O
429-2026	08/11/2026	08/10/2026	EP	Robert H Briggs	\$113.97	O
430-2026	08/11/2026	08/10/2026	EP	Noah R Chevalier	\$7.24	O
431-2026	08/11/2026	08/10/2026	EP	Jeshua D Drouillard	\$99.63	O
432-2026	08/11/2026	08/10/2026	EP	Matthew J Fritsch	\$151.42	O
433-2026	08/11/2026	08/10/2026	EP	Tanner S Glass	\$152.38	O
434-2026	08/11/2026	08/10/2026	EP	Katelyn Greiner	\$65.22	O
435-2026	08/11/2026	08/10/2026	EP	Kimberly S Greiner	\$11.09	O
436-2026	08/11/2026	08/10/2026	EP	Issah T Groom	\$7.24	O
437-2026	08/11/2026	08/10/2026	EP	Daniel L Johnson	\$10.88	O
437-2026	09/09/2026	09/09/2026	EP	Daniel L Johnson	-\$10.88 *	V
438-2026	08/11/2026	08/10/2026	EP	Jeremiah Johnson	\$30.47	O
439-2026	08/11/2026	08/10/2026	EP	Kevin P Kross	\$676.07	O
440-2026	08/11/2026	08/10/2026	EP	Jennifer M Kummerer	\$76.08	O
441-2026	08/11/2026	08/10/2026	EP	Trevor L Linnenkugel	\$169.38	O
442-2026	08/11/2026	08/10/2026	EP	Andrew Lumbrezer	\$561.17	O
443-2026	08/11/2026	08/10/2026	EP	JEROME L LUMBREZER	\$881.84	O
444-2026	08/11/2026	08/10/2026	EP	JOHN LUMBREZER	\$676.97	O
445-2026	08/11/2026	08/10/2026	EP	Christian D Maley	\$508.13	O
446-2026	08/11/2026	08/10/2026	EP	Jeffrey D Mason	\$103.44	O
447-2026	08/11/2026	08/10/2026	EP	Curtis L Menke	\$79.70	O
448-2026	08/11/2026	08/10/2026	EP	Aaron Joseph Miller	\$276.13	O
449-2026	08/11/2026	08/10/2026	EP	Lucas Parmelee	\$1,342.92	V
449-2026	08/11/2026	08/10/2026	EP	Lucas Parmelee	-\$1,342.92	V

Payment Listing

UAN v2026.3

8/4/2026 to 8/17/2026

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
450-2026	08/11/2026	08/10/2026	EP	Lucas Parmelee	\$691.99	O
451-2026	08/11/2026	08/10/2026	EP	Joseph E Santiago	\$380.41	O
452-2026	08/11/2026	08/10/2026	EP	Ryan E Sedlock	\$944.79	O
453-2026	08/11/2026	08/10/2026	EP	Wendy Waisner	\$177.32	O
454-2026	08/11/2026	08/10/2026	EP	Jennifer Willey	\$405.77	O
455-2026	08/11/2026	08/10/2026	EP	Sandra M Witt	\$2.38	O
458-2026	08/10/2026	08/10/2026	EP	Lucas Parmelee	\$652.15	O
14653	08/10/2026	08/10/2026	PR	JAMES D CROOKS	\$985.86	O
14654	08/17/2026	08/17/2026	AW	Telesystem	\$438.54	O
14655	08/17/2026	08/17/2026	AW	Tri County Tire	\$348.37	O
14656	08/17/2026	08/17/2026	AW	Kim Ronau	\$25.84	O
14657	08/17/2026	08/17/2026	AW	TOLEDO EDISON	\$1,090.58	O
14658	08/17/2026	08/17/2026	AW	Triotech	\$63.00	O
14659	08/17/2026	08/17/2026	AW	Daniel Walters	\$322.52	O
14660	08/17/2026	08/17/2026	AW	Juan Martinez	\$600.00	O
14661	08/17/2026	08/17/2026	AW	Scott Rhodus	\$240.00	O
14662	08/17/2026	08/17/2026	AW	BUCKEYE BROADBAND	\$148.97	O
Total Payments:					\$21,202.70	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$21,202.70	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.