

**RICHFIELD TOWNSHIP
LUCAS COUNTY, OHIO
BOARD OF RICHFIELD TOWNSHIP TRUSTEES REGULAR
MEETING MINUTES**

July 20, 2026

The regular meeting of the Richfield Township Trustees was called to order by Andrew Bick at 7:00 p.m. at the Richfield Township Fire Department at 11450 W Sylvania Ave, Berkey, OH. All present were asked to rise for the Pledge of Allegiance.

ROLL CALL: Chairman Andrew Bick – present
Co-Chairman Vicky Loeffler-Bernheisel – present
Kim Ronau – present

ADMINISTRATIVE REPORTS:

The clerk provided copies of the minutes from the July 6, 2026 meeting, current Cash Summary Report, Revenue Report, and Pending Warrants Report.

READING AND APPROVAL OF MINUTES:

Kim Ronau made a motion to approve the July 6, 2026 minutes as presented. Vicky Loeffler-Bernheisel seconded the motion. Roll call: all voted yes. Motion approved.

PRESENTATION OF THE BILLS:

The attached listings of warrants (14620 - 14638) were presented for approval:

Kim Ronau made a motion to approve payment of the attached listing of invoices and the corresponding pending warrants. Vicky Loeffler-Bernheisel seconded the motion. Roll call: all voted yes. Motion approved.

PUBLIC COMMENTS;

Resident reported overgrown weeds on Murd Rd. residents' property. Zoning Inspector will contact property owners to notify them they will need to take care of the noxious weeds.

Travis Garlick (Zoning Bd. Member/Secretary) requested a township email address so he can access the share drive for zoning work. There were no objections, Fiscal Officer will provide.

The Richfield Center Street sign at Richfield Center and Central Avenue is in poor condition and needs replacement. Road Maintenance Supervisor Dan Walters will inspect and arrange repair or replacement. Discussion on whether this is an ODOT or Township responsibility due to the location of the sign.

Tim Clancy – Steering Committee

Land Use Plan & Zoning Documents

The Steering Committee convened prior to this meeting to review the Land Use Plan and proposed zoning amendments.

The current draft documents will be posted on the township website. Lucas County will conduct its review of the documents on Wednesday, July 22, 2026, at 10:00 a.m. at One Government Center. Attendees are requested to arrive by 8:45 a.m.

FIRE:

Presenter: Interim / Fire Chief Ryan Sedlock

The township is planning a mid-August “Touch a Truck” / Community Safety Day, featuring fire apparatus on display and emphasizing fire safety education for children and families.

Safety reminders included concern over reduced visibility at intersections due to high corn growth, with residents urged to look twice before pulling out. There are also ongoing smoke and air quality alerts; residents with respiratory issues are advised to stay indoors during alerts, especially in light of a recent station incident involving shortness of breath.

The fire department is conducting a full station inventory of equipment and assets to support more structured budgeting for replacements and long-term capital planning.

Regarding the fire station roof, a recent quote for repairing the center section leak came in around \$1,800–\$1,900. A broader repair and maintenance quote from Dotson Company, covering the fire bay and offices, was \$12,200. The trustees tabled a decision on these roof repairs until the next scheduled meeting.

ZONING:

Zoning Inspector Zach Mikolajczyk

Reiterated Lucas County Plan Commission meeting details for land use plan/zoning amendments: Date/Time: July 22, 10:00 a.m. (arrive by 8:45 a.m.) at One Government Center.

Two zoning permits issued, including one new house on Kilburn Road.

FISCAL OFFICER:

Timesheets and meeting minutes were distributed for trustee review and signature.

Over the two-week period, the Lucas County Sheriff’s Office provided 20 hours of patrol within the township and issued six warnings. Deputies continued monitoring the Gibbs Road bridge area, where ongoing issues were noted, including accumulation of junk, broken glass, and overall

poor appearance. There was also discussion regarding the township's responsibility for cleaning and maintaining the right-of-way in this area.

TRUSTEE REPORTS:

Trustee Kim Ronau:

Surplus items in the town hall will be listed for bid on MyGov from July 26 through August 6.

Maintenance Building roof, the township previously received a quote from Pinnacle Roofing for \$46,375. Holt provided two additional options: Option 1 at \$50,433 with a 20-year warranty, and Option 2 at \$55,528 with a 25-year warranty, which includes higher-grade materials and an extended labor warranty.

For the fire station roof, Dotson submitted a quote of \$12,200 for broader repair and preventative maintenance across the entire roof system.

The trustees discussed whether to move forward immediately or further review financials and alternatives, and agreed to table allowing time to continue evaluating the options.

Trustee Vicky Loeffler-Bernheisel:

Town Hall Grant: Ongoing communication with the grant company; further clarification needed.

Cemetery Grant: Trustee Bick will meet with Dan Walters regarding needs at the cemetery and report back to Trustee Loeffler-Bernheisel

Water Line – Jurisdiction: Spoke with County Auditor/Anita Lopez regarding the water line (serving Berkey/surrounding area). Confirmed the line is a City of Toledo line, not a county line, the grant being pursued is a county grant and expects coordination with the county commissioners. Grant eligibility is constrained by water line ownership.

ADA Website Compliance: Working to make the township website ADA compliant, compliance requirement deadline around April 2027.

Trustee Bick:

The Lucas County Health Department reported approximately 843 cases of Cyclosporas in the region. The Health Department also emphasized that Cyclosporas has an incubation period of up to two weeks, which can delay the onset of symptoms following exposure.

In addition, Lucas County is managing significant flooding in Jerusalem Township and monitoring the associated public health impacts, including environmental and sanitary concerns.

ADMINISTRATOR Bill Consolo:

Cemetery maintenance on Wolfinger Road was discussed, with clarification that township responsibility begins around the driveway and park entrance from Wolfinger Road, extending under the cemetery sign. A large branch hanging down in this area was noted and will be inspected and addressed by Trustee Bick and Dan Walters.

It was also reported that the wrought iron fence at the cemetery is in poor visual condition and may need power washing or cleaning. The township has not historically power washed this fence, so staff will evaluate the availability of water and equipment and determine the most appropriate approach.

NEW BUSINESS:

Interim Fire Chief Ryan proposed rehiring a former employee as a part-time member of the Richfield Township Fire Department. The appointment would be contingent upon a satisfactory drug screen, completion of a physical and a background check, with a standard one-year probationary period. The background check has been completed, and the report was provided to the Trustees.

The Trustees tabled the decision to the next meeting to allow additional time for board review of background check.

OLD BUSINESS:

Fire Department Bond Levy – Equipment & Capital Needs

- Proposed Bond Amount: Initial draft: \$1.57M; Chief Ryan requested \$1.75M to:
 - Replace aged/expired hose (some 25+ years old from former Berkey VFD).
 - Provide two sets of turnout gear per firefighter to meet NFPA-aligned cleaning/rotation and keep staff in service if gear is contaminated/damaged.
 - Address aging apparatus (1996 engines, 25-year-old tires) and ongoing heavy maintenance costs.

Levy/Bond Process (Outlined by Fiscal Officer): Board approves Resolution of Necessity and submit to County Auditor for millage, 10-year term, and taxpayer cost estimate. Board approves Resolution to Proceed (would require a special meeting). Filing deadline with Auditor: August 3, 2026.

Election Timing and Cost: If the issue is placed on a regular election ballot (November or May), there is no direct election cost to the township. If a special election is required, the township would be responsible for the election expenses, estimated at approximately \$3,000–\$5,000 or more, subject to confirmation with the County Auditor. Bond

Proceeds Timing: Proceeds typically available within a few months after voter approval, not

delayed to the next tax year as with an operating levy

Board Discussion: General agreement that equipment and safety needs are legitimate (gear, hose, apparatus age, NFPA alignment). Significant concern that the timeline felt rushed, especially for a \$1.75M request. Desire for more public communication and internal review before going to voters. Trustee Bick stated he could not support moving the bond resolution forward under current time constraints.

Chief Ryan's Position: Stressed the request is need-driven, citing: Safety and reliability risks from aging gear and apparatus. near misses (tire blowouts, equipment failures), historical lack of long-term replacement planning, leaving the department in a catch-up position. Asked what additional data or steps would help the board and public fully understand the need.

No Resolution of Necessity adopted. Bond levy discussion tabled for further review and planning.

The following information can be viewed on the Richfield Township website at:
www.richfieldtwp.com.

1. Trustee minutes
2. Zoning minutes
3. Zoning including: fees, applications, complaint forms, and the zoning book.
4. Meeting dates and times
5. Contact information for Trustees, Zoning Board and Board of Zoning Appeals.
6. Wolfinger Cemetery information including cemetery fees, rules & regulations.
7. Fire and Rescue
8. Roads and Maintenance
- . Rubbish Contractor information for garbage pickup
10. Community Links.

There being no further business Kim Ronau made a motion to adjourn at 7:52 p.m., which was seconded by Vicky Loeffler-Bernheisel: Roll call: all voted yes. Motion approved.

Richfield Township Fiscal Officer

Payment Listing

UAN v2026.2

7/7/2026 to 7/20/2026

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
363-2026	07/07/2026	07/07/2026	EW	OHIO PUBLIC EMPLOYEES DEFERRED CC	\$110.00	O
364-2026	07/07/2026	07/07/2026	EW	SCHOOL DISTRICT INCOME TAX PROGRAI	\$136.70	O
365-2026	07/07/2026	07/07/2026	EW	TREASURER OF STATE OF OHIO	\$422.14	O
366-2026	07/11/2026	07/11/2026	EP	Katelyn Greiner	\$399.49	O
367-2026	07/11/2026	07/11/2026	EP	Jeremiah Johnson	\$199.71	O
368-2026	07/11/2026	07/11/2026	EP	Kevin P Kross	\$1,034.91	O
369-2026	07/11/2026	07/11/2026	EP	JOHN LUMBREZER	\$200.42	O
370-2026	07/11/2026	07/11/2026	EP	Joseph E Santiago	\$391.43	O
371-2026	07/11/2026	07/11/2026	EP	Ryan E Sedlock	\$1,695.32	V
371-2026	07/11/2026	07/11/2026	EP	Ryan E Sedlock	-\$1,695.32	V
372-2026	07/11/2026	07/11/2026	EP	Daniel William Walters	\$1,073.34	O
373-2026	07/11/2026	07/11/2026	EP	Jennifer Willey	\$488.12	O
375-2026	07/11/2026	07/11/2026	CH	Wex Bank	\$580.63	O
376-2026	07/11/2026	07/11/2026	EP	Lucas Parmelee	\$1,342.92	O
378-2026	07/12/2026	07/12/2026	EP	Ryan E Sedlock	\$2,528.15	O
398-2026	07/07/2026	07/26/2026	EW	IRS	\$3,195.95	O
14620	07/12/2026	07/12/2026	AW	NAPA AUTO PARTS	\$74.41	O
14621	07/12/2026	07/12/2026	AW	TREASURER of LUCAS COUNTY	\$1,081.17	O
14622	07/12/2026	07/12/2026	AW	Buck and Knobby	\$149.08	O
14623	07/12/2026	07/12/2026	AW	BUCKEYE BROADBAND	\$148.97	O
14624	07/12/2026	07/12/2026	AW	Triotech	\$1,863.00	O
14625	07/12/2026	07/12/2026	AW	Domain Name Services	\$265.00	O
14626	07/12/2026	07/12/2026	AW	Bound Tree Medical, LLC	\$220.82	O
14627	07/12/2026	07/12/2026	AW	ESO Solutions Inc.	\$3,615.77	O
14628	07/17/2026	07/17/2026	SW	Skipped Warrants 14628 to 14628 Series 2	\$0.00	V
14629	07/17/2026	07/17/2026	AW	TOLEDO EDISON	\$1,109.71	O
14630	07/17/2026	07/17/2026	AW	Lowe's Buisness Account	\$78.33	O
14631	07/17/2026	07/17/2026	AW	Lucas County Township Association	\$27.00	O
14632	07/20/2026	07/20/2026	AW	VERIZON WIRELESS	\$81.47	O
14633	07/20/2026	07/20/2026	AW	Ohio Department of Job & Family Services	\$92.10	O
14634	07/20/2026	07/20/2026	AW	Daniel Walters	\$322.52	O
14635	07/20/2026	07/20/2026	AW	Juan Martinez	\$960.00	O
14636	07/20/2026	07/20/2026	AW	Scott Rhodus	\$270.00	O
14637	07/20/2026	07/20/2026	AW	MCI	\$29.08	O
14638	07/20/2026	07/20/2026	AW	TREASURER of LUCAS COUNTY	\$14.37	O
Total Payments:					\$22,506.71	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$22,506.71	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

Payment Listing

UAN v2026.2

7/7/2026 to 7/20/2026

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.