

**RICHFIELD TOWNSHIP  
LUCAS COUNTY, OHIO  
BOARD OF RICHFIELD TOWNSHIP TRUSTEES  
REGULAR MEETING MINUTES**

February 17, 2026

The regular meeting of the Richfield Township Trustees was called to order by Andrew Bick at 6:15 p.m. at the Richfield Township Fire Department at 11450 Sylvania Avenue, Berkey, Ohio. All present were asked to rise for the Pledge of Allegiance.

**ROLL CALL:** Chairman Andrew Bick – present  
Co-Chairman Vicky Loeffler-Bernheisel – present  
Kim Ronau – present

Vicky Loeffler-Bernheisel made a motion to go into executive session at 6:15 pm to consider the appointment, employment, dismissal, discipline, promotion, demotion or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual, unless the employee, official, licensee, or regulated individual requests a public hearing by division (G)(1) of section 121.22 of the Revised Code. Kim Ronau seconded the motion. Roll call: all voted yes. Motion approved.

Regular meeting resumed at 6:45 pm.

**ADMINISTRATIVE REPORTS:**

The clerk provided copies of the minutes from the February 2, 2026 and February 3, 2026 meeting, current Cash Summary Report, Revenue Report, February Bank Reconciliation and Pending Warrants Report.

**READING AND APPROVAL OF MINUTES:**

Kim Ronau made a motion to approve the February 2, 2026 and February 3, 2026 minutes as presented. Vicky Loeffler seconded the motion. Roll call: all voted yes. Motion approved.

**PRESENTATION OF THE BILLS:**

The attached listings of warrants (14443 – 14461) were presented for approval:

Kim Ronau made a motion to approve payment of the attached listing of invoices and the corresponding pending warrants. Vicky Loeffler seconded the motion. Roll call: all voted yes. Motion approved.

## **PUBLIC COMMENTS:**

No public comments.

## **FIRE:**

Chief Pete presented two documents to the Board:

### **Budget – Year to Date**

The report included detailed line items showing final appropriations, expenditures to date, and remaining balances. The Chief confirmed that the figures presented reflect his working budget forecast for 2026 based on current staffing levels (“working with what we have”) and do **not** include an overnight volunteer program.

A prior proposal of approximately \$445,000 assumed reinstatement of overnight staffing. The current working budget reflects approximately \$386,400 in expenditures.

The Trustees reviewed the attached budget sheet; however, there was some confusion regarding the document. The Trustees requested clarification from the Chief.

### **Run Statistics**

The Chief provided January run totals for the department, along with a year-to-date comparison against the previous three years:

- January 2024 27 runs
- January 2025 21 runs
- January 2026 20 runs
  
- 2024 42 runs year to date
- 2025 38 runs year to date
- 2026 34 runs year to date.

### **Budget Discussion (Fire Fund / 2026 Projection)**

The Fiscal Officer reported that the current fire millage generates approximately \$302,544.00 annually in property tax revenue (including homestead exemption), combined with Harding Township contributions and ambulance “soft billing” revenue.

Ambulance soft billing is estimated to generate a conservative \$30,000.00 per year; however, following a rate increase, collections for 2025 totaled approximately \$47,000.00.

Chief identified areas where funds could be reduced in an emergency, if absolutely necessary:

- \$1,500 currently reserved as capital savings for radios.
- \$2,500 budgeted for hose testing; given the age of the hoses, they are unlikely to pass formal testing, so this expense could be skipped and hose replacement deferred.
- The department recently purchased five portable radio batteries at a cost lower than budgeted; if no additional purchases are made, approximately \$1,200–\$1,300 could be conserved in this line item.

The current budget includes no dedicated funding for new capital equipment, leaving operations effectively “on the edge” and dependent on avoiding any major unplanned breakdowns.

The Board’s consensus was that, as presently structured, the fire budget is extremely tight and provides little to no capacity for new equipment or significant repairs. Any further savings, if required, would likely need to come from postponing testing or replacement of aging equipment, recognizing that such measures should only be considered as a last resort.

## **ZONING:**

Trustee Ronau reported that she has received two written zoning complaints:

1. A complaint regarding a dumpster and trailer parked within the road right-of-way.
2. A complaint regarding forklifts, dump trailers, and a dumpster stored in a side yard. The dumpster, in particular, requires immediate attention to ensure compliance with right-of-way regulations.

Trustee Ronau proposed sending a letter to all residents currently cited for blight, informing them that they have until **June 13, 2026** (the date of the unlimited pickup) to remove the identified items. If the issues are not remedied by that date, citations will be issued. Unlimited pickup is scheduled for **Saturday, June 13, 2026**.

She also reported receiving a call from resident Mike Morin, who expressed interest in serving on the zoning board. Mr. Morin previously served on the board but resigned due to work obligations out of town.

Kim Ronau made a motion to appoint Mike Morin as a Zoning Board alternate member effective immediately. Vicky Loeffler-Bernheisel seconded the motion. Roll call: all voted yes. Motion approved.

## **FISCAL OFFICER:**

Time sheets reviewed by Trustees.

The Lucas County Sheriff's Office reported approximately 20 hours of patrol within the township during the prior two-week period. No citations, warnings, or traffic stops were issued. Deputies provided a few motorists assists and conducted routine patrols of Gibbs Road, township businesses, and government buildings.

The Fiscal Officer presented KeyBank documentation to update the authorized signatures on all township accounts.

The Fiscal Officer further reported that the township is expected to receive a second advance on real estate property tax from the County Auditor within approximately one week, in the total amount of **\$90,000**, to be allocated as follows:

- **\$20,000** to the General Fund
- **\$10,000** to the Road & Bridge Fund
- **\$60,000** to the Fire Fund
- 

This represents a partial advance; additional distributions are anticipated over the next several weeks.

#### **ADMINISTRATOR:**

##### **Administrator's Report – HTA Grant and Property Return**

Administrator Keith Clonch reported that he has returned all township-related property and files to Fiscal Officer Linda Decker. He further confirmed that all fire department equipment issued to him has also been returned.

##### **HTA Grant – Land Use & Zoning Plan Amendment**

Mr. Clonch presented an amendment, approved by the State of Ohio, to the existing HTA grant for the Land Use and Zoning Plan. Following payment to Crossroads, a balance of \$13,200 remained on the grant. The State approved reallocating these funds as follows:

- \$2,000 – Additional mailings to township households (public notices and communications)
- \$6,500 – Training and compensation for the Township Zoning Inspector
- \$2,000 – Printing hard copies of the Land Use Plan
- \$2,000 – Printing hard copies of the Township Zoning Code
- \$700 – Cleaning and preparation of the fire department meeting space for community meetings.

All expenditures are on a reimbursement basis: the township must first incur the expenses, retain receipts, and submit appropriate documentation for reimbursement. Mr. Clonch notified the State that Fiscal Officer Linda Decker will now serve as the primary contact for the grant and will be responsible for reporting all grant-related expenditures going forward.

Andrew Bick made a motion to accept the State-approved amendment to the HTA grant for the land use and zoning plan as follows:

- \$2,000 – Additional mailings to township households (public notices and communication).
- \$6,500 Training and compensation for Township Zoning Inspector
- \$2,000 Printing hard copies of the Land Use Plan.
- \$2,000 Printing hard copies of the Township Zoning Code.
- \$700 Cleaning and preparation of the fire department meeting space for community meetings.

Kim Ronau seconded the motion. Roll call: all voted yes. Motion approved.

The Trustees discussed timing concerns related to the Crossroads/land use planning process and the remaining work to be completed. Keith confirmed that the grant rules permit extensions and noted that other jurisdictions have already requested extensions due to delays in state approvals.

The Trustees agreed to request a six-month extension, with the understanding that if the work is completed earlier, the extension will simply remain unused. The Fiscal Officer will email the State's designated contact to formally submit the extension request.

## **TRUSTEE REPORTS:**

### **Support Vehicle – Fire Department**

The Board held a discussion regarding the support vehicle currently used by the fire department to tow the Gator. Fire department personnel clarified that the vehicle is indeed needed for towing purposes and that the Chief agrees it remains useful.

Administrator Keith Clonch explained that he originally donated the vehicle as the first staff vehicle with the understanding that, should the township determine it is no longer needed, it would be returned to him rather than sold. Trustee Bick noted that township equipment and buildings are covered under a comprehensive insurance policy and that removing this single vehicle would have a negligible impact on the overall premium.

By consensus, the Trustees agreed that the township will retain the support vehicle for continued fire department use, provided there is adequate storage and an ongoing operational need.

### **Technology and Records Management Discussion**

Trustee Loeffler-Bernheisel proposed expanding the township's use of Microsoft 365 services provided through GoDaddy to support improved record keeping and coordination. The proposal included:

- Storing grant documentation

- Maintaining shared files and folders
- Utilizing a shared calendar for meetings, trainings, and township events

It was noted that the township is currently using only Outlook email through GoDaddy. The Trustees and Fiscal Officer will further research the full implementation of Microsoft 365 for future records management and collaboration.

### **Cybersecurity Compliance – House Bill 96 discussion.**

The Fiscal Officer confirmed that the township has an adopted cybersecurity policy, including an executive summary and reporting forms, which were approved in September 2025.

#### **Trustee Bick’s Report – OTA Training (Columbus)**

Trustee Bick reported on key cybersecurity requirements shared during recent OTA training in Columbus:

- House Bill 96 mandates that all townships and municipalities in Ohio have a formal cybersecurity plan in place by July 1, 2026.
- All employees, including fire department personnel, must complete an annual online cybersecurity training.
- The required training is provided by the State of Ohio and must be completed by June 30, 2026.

Trustee Bick further noted that the township already has several cybersecurity protections in place:

- Township email is filtered through GoDaddy for spam and malicious content.
- The township carries a \$250,000 cybersecurity rider on its insurance policy to help cover legal and related costs in the event of a cyber incident.
- The township’s fiscal software system (UN program) is secured under State of Ohio security controls.

The Fiscal Officer will obtain and distribute the State’s cybersecurity training link to all township and fire department employees. In addition, a spreadsheet will be maintained to record each employee’s training completion date in order to document and demonstrate compliance with statutory requirements.

### **Cemetery – Future Capacity and Columbarium Concept**

Trustee Bick reported on information gathered at the recent Ohio Township Association (OTA) conference on future capacity and columbarium concept.

- A vendor presented granite columbarium structures for cremation burials, each can hold cremation urns, often accommodating two individuals. The township will eventually run out of traditional grave space.
- There are potential locations in the cemetery along with some unclaimed graves. Trustees agreed to continue exploring columbarium options as a future project.

## **OLD BUSINESS:**

### **Zoning Inspector Vacancy**

The township currently has no zoning inspector. An executive session prior to the meeting was used to interview a candidate for the position.

Trustees agreed to set a closing date for applications effective Sunday, March 1, 2026. If additional qualified applicants are received, interviews will be conducted before the next meeting. The application closing announcement will be placed on the township website along with the Richfield Township community site on social media.

### **Zoning Resolution – 12 Month Moratorium**

Trustee Loeffler provided a resolution establishing a temporary moratorium.

Scope of Moratorium (12 months), A moratorium on the acceptance, receipt, processing, issuance, or approval of:

- Applications.
- Zoning certificates.
- Conditional uses.
- Variances.
- Site plans.
- Building permits.
- Zoning clearances.
- Other township zoning approvals for:
  - Data center facilities.
  - Energy-producing or storage facilities and related uses.
  - Commercial/industrial high-energy-use facilities in all zoning districts.

The resolution also directs a study and preparation of proposed zoning amendments and administrative procedures. Also declares an emergency due to the lack of a zoning inspector, necessitating temporary protection while zoning regulations are reviewed and updated.

See attached resolution 021726-01 adopting the resolution establishing a 12-month moratorium.

### **Grants and Town Hall Discussion**

A resident asked about pursuing a grant for the town hall for demolition. It was noted that the relevant grant program funds are currently exhausted and the application

windows have closed. Due to current funding limitations, the township does not plan to proceed with demolition of the town hall.

## **NEW BUSINESS:**

### **Board of Zoning Appeals (BZA) – Organization and Procedures**

Doug Ronau (Chairman Zoning Board) reported at the recent Ohio Township Association Convention information was presented on changes. The Board of Zoning Appeals must now conduct hearings for zoning changes and certain appeals, rather than the zoning commission or trustees handling all hearings. This change took effect around June, 2025.

Current issues the BZA has five members, no one is willing to serve as Chairman or Secretary.

Currently there is one pending case relating to solar panel installation which requires a BZA hearing. By law, the BZA must provide a recommendation within 30 days of application, and there is concern the statutory deadline may not be met due to lost application check.

BZA procedures requires:

- Proper notice to the applicant.
- Mailed notice (10 days) to nearby or affected property owners, where applicable.
- A public hearing within required timeframes after appeal filing.

Trustees acknowledged that, in the absence of a zoning inspector, they will need to help organize an initial BZA meeting, assist in ensuring legal notice and hearing requirements are met.

It was suggested to: convene an organizational meeting of the BZA within the next two weeks to elect a Chair, Vice Chair, and Secretary. review procedures and upcoming cases.

Trustees will coordinate with BZA members to set a meeting date for BZA hearing for the solar panel application, coordinating with BZA members. Fiscal Officer will ensure hearing notices and property owner mailings are prepared and sent within legal timeframes.

Trustees clarified the BZA will conduct certain zoning changes and appeal hearings under updated law.

### **Acknowledgments – Service of Administrator Keith**

The Fiscal Officer and Trustee Bick thanked Administrator Keith Clonch for his years of dedicated service to the township as a volunteer firefighter, Fire Chief, and later as

Administrator. They noted that his role as Fire Chief frequently required working nights and weekends, and that he donated his Chief's salary back to the township, effectively serving in that capacity without pay.

Mr. Clonch was also recognized for his significant contributions in securing multiple successful grants. He was thanked for his service and wished well in his future endeavors.

**PUBLIC NOTICE:**

The following information can be viewed on the Richfield Township website at: [www.richfieldtwp.com](http://www.richfieldtwp.com).

1. Trustee minutes
2. Zoning minutes
3. Zoning including: fees, applications, complaint forms, and the zoning book.
4. Meeting dates and times
5. Contact information for Trustees, Zoning Board and Board of Zoning Appeals.
6. Wolfinger Cemetery information including cemetery fees, rules & regulations.
7. Fire and Rescue
8. Roads and Maintenance
9. Rubbish Contractor information for garbage pickup
10. Community Links.

There being no further business Kim Ronau made a motion to adjourn at 7:45 p.m., which was seconded by Vicky Loeffler-Bernheisel: Roll call: all voted yes. Motion approved.

\_\_\_\_\_  
Richfield Township Fiscal Officer

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RICHFIELD TOWNSHIP, LUCAS COUNTY, OHIO  
BOARD OF TOWNSHIP TRUSTEES

RESOLUTION NO. 021726 -01

A RESOLUTION ESTABLISHING A TWELVE (12) MONTH TEMPORARY MORATORIUM ON THE ACCEPTANCE, RECEIPT, PROCESSING, ISSUANCE, OR APPROVAL OF APPLICATIONS, ZONING CERTIFICATES, CONDITIONAL USES, VARIANCES, SITE PLANS, BUILDING-PERMIT ZONING CLEARANCES, AND OTHER TOWNSHIP ZONING APPROVALS FOR DATA CENTER FACILITIES, ENERGY PRODUCING OR STORAGE FACILITIES AND RELATED USES, COMMERCIAL, INDUSTRIAL, HIGH-ENERGY-USE FACILITIES IN ALL ZONING DISTRICTS; DIRECTING A STUDY AND PREPARATION OF PROPOSED ZONING AMENDMENTS AND ADMINISTRATIVE PROCEDURES; AND DECLARING AN EMERGENCY

WHEREAS, pursuant to Ohio Revised Code Chapter 519 and the Township's duly adopted zoning resolution (the "Zoning Resolution"), the Township regulates land use and development in the unincorporated area of the Township for the purpose of promoting the public health, safety, morals, and general welfare; and

WHEREAS, Ohio is experiencing, and reasonably anticipates, increasing interest in siting data center facilities and associated utility-intensive infrastructure within or near the Township; and

WHEREAS, WHEREAS, data center facilities and related services present a new and novel questions relating to land use, utilities, public services, appropriateness of location, and other concerns as such use consumes vast amounts of land, electricity and often water depending on their cooling technology, may present challenges for the treatment of sewage generated, and may create a strain on public resources and infrastructure; and

WHEREAS, the expanded use of land for data center facilities and related services may also have an adverse impact on non-compatible surrounding land uses such as noise and other related development issues; and

WHEREAS, the Board finds that the Township's current Zoning Resolution may not contain sufficiently specific definitions, performance standards, application requirements, or administrative procedures to evaluate data center facilities and related uses in a consistent, objective, and legally defensible manner; and

WHEREAS, the Board finds that a temporary, time-limited moratorium is necessary to preserve the status quo while the Township studies these matters and prepares proposed zoning amendments and administrative procedures to address data center facilities and related uses; and

WHEREAS, the Board intends during the moratorium period to develop and consider: (i) updated definitions; (ii) districting and permitted/conditional-use structure; (iii) objective performance standards (including noise, lighting, setbacks, and buffering); (iv) utility coordination and feasibility documentation; (v) stormwater and environmental standards; (vi) emergency response and fire protection planning standards; (vii) decommissioning and site restoration standards and, where legally permissible, financial assurance mechanisms; (viii) application completeness checklists and escrow/consultant review procedures; and (ix) related amendments necessary to protect the public health, safety, and welfare; and

WHEREAS, the Board further finds that all deliberations and formal actions concerning this Resolution have been conducted in meetings open to the public in compliance with applicable law.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TOWNSHIP TRUSTEES OF RICHFIELD TOWNSHIP, LUCAS COUNTY, OHIO, THAT:

#### SECTION 1. INCORPORATION OF RECITALS.

The foregoing recitals are hereby found to be true and correct and are incorporated as legislative findings in support of this Resolution.

#### SECTION 2. DEFINITIONS.

For purposes of this Resolution, the following definitions apply:

2.1 "Data Center Facility" means any facility, campus, or portion thereof primarily used to house, operate, or maintain computer servers, data storage systems, networking equipment, or cloud/colocation/hyperscale computing infrastructure, together with customary or accessory systems such as cooling, power conditioning, energy storage, generators, fuel storage, security infrastructure, and related improvements.

2.2 "Related Uses" means accessory or principal uses customarily constructed or operated in connection with a Data Center Facility, including without limitation: on-site backup generation; battery energy storage systems serving the facility; cooling plants/towers; water or wastewater pretreatment; and substations or switchyards constructed principally to serve a Data Center Facility, to the extent such facilities are subject to Township zoning jurisdiction.

2.3 "Application" means any request, submission, or filing for a zoning certificate, zoning clearance associated with a building permit, conditional use approval, variance, site plan, development plan, zoning amendment/rezoning petition initiated by a private applicant, or other Township zoning approval that would authorize a Data Center Facility or Related Use.

2.4 "Complete Application" means an Application that: (i) is submitted on the Township's required form(s); (ii) includes all materials required by the Zoning Resolution and any published submittal checklist in effect on the date of filing; and (iii) is accompanied by all required fees and/or escrow deposits and is date-stamped as received by the Township Zoning Inspector (or other designated Township official).

#### SECTION 3. TEMPORARY MORATORIUM ESTABLISHED.

A temporary moratorium (the "Moratorium") is hereby established prohibiting the Township from accepting, receiving, processing, issuing, granting, or approving any Application for a Data Center Facility or Related Use in any zoning district, and prohibiting issuance of any Township zoning certificate or zoning clearance associated with any building permit for a Data Center Facility or Related Use, except as expressly provided in this Resolution.

#### SECTION 4. SCOPE; EFFECT.

4.1 During the Moratorium term, the Township shall not:

- (a) accept or process new Applications for Data Center Facilities or Related Uses;
- (b) issue zoning certificates or zoning clearances for Data Center Facilities or Related Uses;
- (c) schedule or conduct discretionary approval proceedings (including conditional uses, variances, development plans, and site plans) for Data Center Facilities or Related Uses; or
- (d) approve rezoning petitions or text amendments initiated by a private applicant where the primary purpose is to authorize a Data Center Facility or Related Use before the Township completes the study and adopts updated standards, unless granted as a hardship exception under Section 9.

4.2 Any construction, grading, or site work undertaken in reliance on any approval issued in violation of this Moratorium is unauthorized and subject to enforcement to the fullest extent permitted by law.

#### SECTION 5. DURATION; EARLY TERMINATION.

5.1 Term. The Moratorium shall remain in effect for three hundred sixty-five (365) days beginning on the Effective Date set forth in Section 13 and shall expire at 12:01 a.m. on \_\_\_\_\_, 2027, unless earlier terminated by the Board.

5.2 Early Termination. The Board may terminate the Moratorium prior to expiration by adopting a subsequent resolution upon finding that the Township has adopted adequate zoning text amendments and administrative procedures addressing Data Center Facilities and Related Uses.

#### SECTION 6. WORK PROGRAM DIRECTED.

The Board directs the Zoning Inspector, Zoning Commission, Township legal counsel, and such consultants as may be lawfully retained, to prepare within the Moratorium period proposed zoning and administrative updates addressing Data Center Facilities and Related Uses, including at minimum: (i) definitions and classification; (ii) recommended districts and permitted/conditional framework; (iii) measurable performance standards; (iv) stormwater and environmental requirements suitable to large impervious sites; (v) utility coordination and feasibility documentation; (vi) fire protection and emergency response planning standards; (vii) decommissioning/site restoration standards and, where legally permissible, financial assurance; and (viii) application intake procedures including completeness checklists, escrow/deposit procedures, and record-indexing requirements.

#### SECTION 7. EXCEPTIONS (NARROWLY CONSTRUED).

The Moratorium shall not apply to:

- 7.1 Routine maintenance, repair, or replacement within an existing, lawfully established data center facility that does not increase approved building area, increase operational capacity, or add new principal structures;
- 7.2 Township, county, state, or federal public safety or emergency facilities operated by a governmental entity;
- 7.3 Activities necessary to address an immediate threat to public health or safety, as determined by the Zoning Inspector in consultation with appropriate public safety officials and Township legal counsel; or
- 7.4 Utility or infrastructure work that is not principally undertaken to serve a Data Center Facility or Related Use, and that is otherwise lawfully exempt from Township zoning or outside Township zoning jurisdiction.

#### [OPTIONAL SECTION 7A — CONDITIONAL PROCESSING (USE ONLY IF THE TOWNSHIP WANTS THE WATERVILLE-STYLE APPROACH)]

7A.1 The Township may accept and conditionally process Applications for Data Center Facilities and Related Uses during the Moratorium term; provided, however, that no such Application shall be finally approved, and no zoning certificate/clearance shall be issued, until: (a) the Moratorium has expired or has been terminated; and (b) the Township confirms the Application complies with the regulations in effect at the time of final action. Applicants proceed at their own risk, and the Township assumes no liability for costs incurred during conditional processing.

#### SECTION 8. EXISTING APPROVALS; PENDING COMPLETE APPLICATIONS.

8.1 Previously Approved Rights Preserved. Nothing in this Resolution shall be construed to revoke or impair any Township zoning approval finally granted prior to the Effective Date.

8.2 Complete Applications Filed Before Effective Date. Nothing in this Resolution shall apply to a Complete Application for a Data Center Facility or Related Use that was filed and date-stamped received by the Township prior to the Effective Date.

8.3 No Vesting by Discussion. Pre-application meetings, concept reviews, correspondence, staff conversations, utility discussions, or informal submissions that do not satisfy the definition of a Complete Application do not

create vested rights, do not obligate the Township to accept filings during the Moratorium, and shall not estop the Township from applying this Moratorium.

#### SECTION 9. HARDSHIP EXCEPTION PROCESS.

9.1 Filing. An applicant may request a hardship exception by filing a written request with the Zoning Inspector containing: (i) a detailed hardship narrative; (ii) supporting evidence; (iii) a sworn statement attesting to completeness and accuracy; and (iv) any required fee and escrow deposit.

9.2 Public Hearing; Recommendation. The request shall be scheduled for a public hearing before the Board (or such body as the Zoning Resolution lawfully provides), with notice provided in accordance with applicable law. The Zoning Inspector shall prepare a written recommendation.

9.3 Decision. The Board may grant an exception only by resolution adopted at a public meeting. Any exception may include reasonable conditions necessary to protect public health and safety and to preserve the Township's ability to adopt and apply updated standards.

9.4 Standards (Clear Evidence Required). To obtain a hardship exception, the applicant must demonstrate by clear evidence, and the Board must find, all of the following:

- (a) the Moratorium causes an unreasonable economic hardship unique to the property and not self-created;
- (b) the property cannot yield a reasonable return during the Moratorium period absent the requested exception;
- (c) the applicant has made substantial, good-faith expenditures in reasonable reliance on approvals or regulations in effect prior to the Moratorium and without knowledge of the pending Moratorium;
- (d) the proposed development is feasible and can be constructed and operated in a manner that protects public health and safety; and
- (e) the proposal complies with all other applicable federal, state, and local laws and any conditions imposed by the Board.

#### SECTION 10. NON-WAIVER; ADMINISTRATIVE HANDLING.

No waiver of the Moratorium shall be implied by the Township's mistaken acceptance of information, correspondence, fees, or escrow deposits. Submissions received in error may be returned unprocessed. The Township retains all enforcement authority and remedies available under law.

#### SECTION 11. SEVERABILITY.

The provisions of this Resolution are severable. If any provision is held invalid by a court of competent jurisdiction, the remaining provisions shall remain in full force and effect.

#### SECTION 12. REPEAL OF INCONSISTENT ACTIONS.

All prior resolutions or actions inconsistent with this Resolution are repealed only to the extent of such inconsistency.

#### SECTION 13. EFFECTIVE DATE; EMERGENCY.

This Resolution is declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, and welfare of the Township and shall take effect immediately upon its adoption. This moratorium may be extended by resolution if additional time is required.

#### SECTION 14. OPEN MEETINGS COMPLIANCE.

The Board finds and determines that all formal actions of the Board concerning and relating to the adoption of this Resolution were taken in an open meeting of the Board, and that all deliberations resulting in such formal action were conducted in meetings open to the public, in compliance with applicable legal requirements.

INTRODUCTION AND VOTE RECORD

Motion: Kim Ronau

Second: Vicky Loeffler Bernheisel

Adopted at the meeting of the Board of Trustees on Jan <sup>Feb.</sup> 17 2026

Andrew Bick NO Signature: Andrew J. Bick

Vicky Loeffler-Bernheisel yes Signature: Vicky Loeffler-Bernheisel

~~Kimberly~~ <sup>Kim</sup> Ronau yes Signature: Kim Ronau

AUTHENTICATION This is to certify that this resolution was duly adopted by the Board of Trustees, and filed with the Richfield Township Fiscal Officer, on February 17 2026.

Pert Decker, Fiscal Officer



## 2026 Working Budget

### Sub Account Information

|              |                                    | <u>Final Appropriation</u> | <u>YTD Expenditures</u> | <u>Balance</u> | <u>Remaining %</u> | <u>% of Starting Budget</u> |
|--------------|------------------------------------|----------------------------|-------------------------|----------------|--------------------|-----------------------------|
| 2111-110-314 | Tax Collection Fees                |                            |                         |                |                    |                             |
| 2111-110-320 | Property Services                  |                            |                         |                |                    |                             |
| 2111-110-345 | Advertising                        |                            |                         |                |                    |                             |
| 2111-220-190 | Salaries                           | \$ 232,900.00              | \$ (27,855.76)          | \$ 205,044.24  | 88.04%             | 60.27%                      |
|              | Day Crews                          | \$ 209,800.00              |                         |                |                    | 54.30%                      |
|              | Firefighters (Required Training)   | \$ 7,500.00                |                         |                |                    | 1.94%                       |
|              | Firefighters (Incident Pay)        | \$ 15,600.00               |                         |                |                    | 4.04%                       |
| 2111-220-211 | Ohio PERS                          | \$ 8,000.00                | \$ (8.82)               | \$ 7,991.18    | 99.89%             | 2.07%                       |
| 2111-220-213 | Medicare                           | \$ 5,000.00                | (261.54)                | \$ 4,738.46    | 94.77%             | 1.29%                       |
| 2111-220-215 | Ohio Police & Fire                 | \$ 6,500.00                | \$ (2,628.00)           | \$ 3,872.00    | 59.57%             | 1.68%                       |
| 2111-220-220 | Insurance Benefits                 | \$ 4,000.00                |                         | \$ 4,000.00    | 100.00%            | 1.04%                       |
| 2111-220-318 | Training Services                  | \$ 3,500.00                |                         | \$ 3,500.00    | 100.00%            |                             |
| 2111-220-323 | Repairs & Maintenance              | \$ 20,000.00               | \$ (167.19)             | \$ 19,832.81   | 99.16%             | 5.18%                       |
|              | Pump Testing                       | \$ 3,000.00                |                         |                |                    | 0.78%                       |
|              | Eng Serv & Cap Savings             | \$ 3,000.00                |                         |                |                    | 0.78%                       |
|              | Medic Serv & Cap Savings           | \$ 3,000.00                |                         |                |                    | 0.78%                       |
|              | Tender Serv & Cap Savings          | \$ 1,000.00                |                         |                |                    | 0.26%                       |
|              | Utility Serv & Cap Savings         | \$ 2,500.00                |                         |                |                    | 0.65%                       |
|              | Ladders Test & Cap Savings         | \$ 500.00                  |                         |                |                    | 0.13%                       |
|              | Hoses Test & Cap Savings           | \$ 2,500.00                |                         |                |                    | 0.65%                       |
|              | SCBA Bottles Test & Cap Savings    | \$ 100.00                  |                         |                |                    | 0.03%                       |
|              | PPE Clean & Cap Savings            | \$ 2,000.00                |                         |                |                    | 0.52%                       |
|              | Port Radio Batteries Cap Savings   | \$ 1,500.00                |                         |                |                    | 0.39%                       |
|              | Lifepak Monitor Serv & Cap Savings | \$ 900.00                  |                         |                |                    | 0.23%                       |
| 2111-220-330 | Travel & Meeting Expense           | \$ 1,000.00                | \$ (150.00)             | \$ 850.00      | 85.00%             |                             |
| 2111-220-341 | Telephone                          | \$ 7,000.00                | \$ (143.97)             | \$ 6,856.03    | 97.94%             | 1.81%                       |
| 2111-220-351 | Electricity                        | \$ 7,000.00                |                         | \$ 7,000.00    | 100.00%            | 1.81%                       |
| 2111-220-353 | Natural Gas                        | \$ 15,000.00               |                         | \$ 15,000.00   | 100.00%            | 3.88%                       |
| 2111-220-360 | Contracted Services                | \$ 35,000.00               | \$ (78.66)              | \$ 34,921.34   | 99.78%             | 9.06%                       |
|              | LCEMS                              | \$ 25,000.00               |                         |                |                    |                             |
| 2111-220-381 | Property Insurance Premiums        | \$ 4,000.00                |                         | \$ 4,000.00    |                    | 1.04%                       |
| 2111-220-410 | Office Supplies                    | \$ 1,500.00                | \$ (103.29)             | \$ 1,396.71    | 93.11%             | 0.39%                       |
| 2111-220-420 | Operating Systems                  | \$ 5,000.00                | \$ (224.97)             | \$ 4,775.03    | 95.50%             | 1.29%                       |

|              |                                  |               |                |               |        |       |
|--------------|----------------------------------|---------------|----------------|---------------|--------|-------|
| 2111-220-430 | Small Tools & Minor Equipment    | \$ 5,000.00   | \$ (48.40)     | \$ 4,951.60   | 99.03% |       |
| 2111-220-599 | Other Expenses                   |               | \$ (229.00)    |               |        | 0.00% |
| 2111-230-000 | EMS Supplies                     | \$ 15,000.00  | \$ (499.13)    | \$ 14,500.87  | 96.67% | 3.88% |
|              | Medical Control                  | \$ 5,000.00   |                |               |        |       |
| 2111-760-710 | Land                             |               |                |               |        |       |
| 2111-760-740 | Machinery, Equipment & Furniture | \$ 11,000.00  | \$ (320.12)    | \$ 10,679.88  | 97.09% | 2.85% |
| 2111-760-790 | Capital Outlay                   |               |                |               |        |       |
|              | Sub Total                        | \$ 386,400.00 | \$ (32,718.85) | \$ 353,681.15 | 91.53% |       |
|              | Ambulance Revenue                | \$ 30,000.00  |                |               |        |       |
|              | Harding Bill                     | \$ 50,000.00  |                |               |        |       |
|              | Total                            | \$ 306,400.00 | \$ (32,718.85) | \$ 273,681.15 | 89.32% |       |

**Payment Listing**

2/3/2026 to 2/17/2026

| Payment Advice #                | Post Date  | Transaction Date | Type | Vendor / Payee               | Amount      | Status |
|---------------------------------|------------|------------------|------|------------------------------|-------------|--------|
| 82-2026                         | 02/04/2026 | 02/03/2026       | EP   | Wendy Waisner                | \$24.01     | O      |
| 84-2026                         | 02/08/2026 | 02/08/2026       | EP   | Robert H Briggs              | \$343.38    | O      |
| 85-2026                         | 02/08/2026 | 02/08/2026       | EP   | JAMES D CROOKS               | \$197.54    | O      |
| 86-2026                         | 02/08/2026 | 02/08/2026       | EP   | Tanner S Glass               | \$203.17    | O      |
| 87-2026                         | 02/08/2026 | 02/08/2026       | EP   | Katelyn Greiner              | \$199.26    | O      |
| 88-2026                         | 02/08/2026 | 02/08/2026       | EP   | Adam L Grine                 | \$183.76    | O      |
| 89-2026                         | 02/08/2026 | 02/08/2026       | EP   | Kevin P Kross                | \$132.27    | O      |
| 90-2026                         | 02/08/2026 | 02/08/2026       | EP   | Trevor L Linnenkugel         | \$199.26    | O      |
| 91-2026                         | 02/08/2026 | 02/08/2026       | EP   | Christian D Maley            | \$181.15    | O      |
| 92-2026                         | 02/08/2026 | 02/08/2026       | EP   | Lucas Parmelee               | \$1,254.33  | O      |
| 93-2026                         | 02/08/2026 | 02/08/2026       | EP   | Herbert K Scarborough        | \$1,318.64  | O      |
| 94-2026                         | 02/08/2026 | 02/08/2026       | EP   | Ryan E Sedlock               | \$1,541.81  | O      |
| 95-2026                         | 02/08/2026 | 02/08/2026       | EP   | Wendy Waisner                | \$397.04    | O      |
| 97-2026                         | 02/09/2026 | 02/09/2026       | EP   | Daniel William Walters       | \$1,247.22  | O      |
| 99-2026                         | 02/15/2026 | 02/15/2026       | CH   | Telesystem                   | \$86.11     | O      |
| 100-2026                        | 02/15/2026 | 02/15/2026       | CH   | Wex Bank                     | \$349.93    | O      |
| 14443                           | 02/03/2026 | 02/02/2026       | AW   | Daniel Walters               | \$322.52    | O      |
| 14444                           | 02/03/2026 | 02/02/2026       | AW   | InfoStream Solutions         | \$50.00     | O      |
| 14445                           | 02/16/2026 | 02/16/2026       | AW   | ProMedica 360Health - Toledo | \$953.00    | O      |
| 14446                           | 02/16/2026 | 02/16/2026       | AW   | Morton Salt                  | \$3,156.86  | O      |
| 14447                           | 02/16/2026 | 02/16/2026       | AW   | FIRE-SAFETY SERVICES, INC.   | \$129.00    | O      |
| 14448                           | 02/16/2026 | 02/16/2026       | AW   | Summit Fire and Security     | \$180.31    | O      |
| 14449                           | 02/16/2026 | 02/16/2026       | AW   | Daniel Walters               | \$322.52    | O      |
| 14450                           | 02/16/2026 | 02/16/2026       | AW   | Lucas Parmelee               | \$519.80    | O      |
| 14451                           | 02/16/2026 | 02/16/2026       | AW   | Joseph Navarre               | \$120.00    | O      |
| 14452                           | 02/16/2026 | 02/16/2026       | AW   | Habib Howard                 | \$180.00    | O      |
| 14453                           | 02/16/2026 | 02/16/2026       | AW   | Scott Rhodus                 | \$480.00    | O      |
| 14454                           | 02/16/2026 | 02/16/2026       | AW   | TOLEDO EDISON                | \$133.62    | O      |
| 14455                           | 02/16/2026 | 02/16/2026       | AW   | LYONS LP GAS CO., INC.       | \$2,441.59  | O      |
| 14456                           | 02/16/2026 | 02/16/2026       | AW   | NAPA AUTO PARTS              | \$29.37     | O      |
| 14457                           | 02/16/2026 | 02/16/2026       | AW   | Government Forms & Supply    | \$286.75    | O      |
| 14458                           | 02/16/2026 | 02/16/2026       | AW   | Juan Martinez                | \$480.00    | O      |
| 14459                           | 02/16/2026 | 02/16/2026       | AW   | BUCKEYE BROADBAND            | \$143.97    | O      |
| 14460                           | 02/16/2026 | 02/16/2026       | AW   | Kevin Kross                  | \$48.04     | O      |
| 14461                           | 02/16/2026 | 02/16/2026       | AW   | Cody Pence                   | \$240.00    | O      |
| Total Payments:                 |            |                  |      |                              | \$18,076.23 |        |
| Total Conversion Vouchers:      |            |                  |      |                              | \$0.00      |        |
| Total Less Conversion Vouchers: |            |                  |      |                              | \$18,076.23 |        |

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

**Payment Listing**

2/3/2026 to 2/17/2026

\* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.