

**RICHFIELD TOWNSHIP
LUCAS COUNTY, OHIO
BOARD OF RICHFIELD TOWNSHIP TRUSTEES
REGULAR MEETING MINUTES**

October 20, 2025

The regular meeting of the Richfield Township Trustees was called to order by Steve Bettinger at 7:00 p.m. at the Richfield Township Fire Department, 11450 Sylvania Avenue, Berkey, Ohio. All present were asked to rise for the Pledge of Allegiance.

ROLL CALL: Chairman: Steve Bettinger – present
Co-Chairman: Andrew Bick – present
Andrew Lumbrezer - present

ADMINISTRATIVE REPORTS:

The clerk provided copies of the minutes from the October 6, 2025, current Cash Summary Report, Revenue Report, and Pending Warrants Report.

READING AND APPROVAL OF MINUTES:

Andrew Lumbrezer made a motion to approve the October 6, 2025, minutes as presented. Andrew Bick seconded the motion. Roll call: all voted yes. Motion approved.

PRESENTATION OF THE BILLS:

The attached listings of warrants (14299- 14302) were presented for approval:

Andrew Bick made a motion to approve payment of the attached listing of invoices and the corresponding pending warrants. Andrew Lumbrezer seconded the motion. Roll call: All voted yes. Motion approved.

PUBLIC COMMENT:

The Board discussed the need for alternative methods to notify residents of meeting changes and severe weather events. Trustee Lumbrezer introduced the “Text My Gov” system as a potential solution. Trey, an account executive from Text My Gov, provided an overview of the system, which enables the township to send mass text alerts, receive issue reports from residents, and respond to resident inquiries, thereby enhancing communication with the community.

Trey provided an overview of the Text My Gov system, detailing its history and growing customer base. He explained that the system offers three primary functionalities: mass

text alerts, issue reporting, and resident question response. Trey emphasized the system's ability to import a database of township-specific phone numbers and addresses, facilitating broader outreach. He also shared examples of other municipalities utilizing the platform and presented related marketing materials. Additionally, Trey noted that the system supports the inclusion of PDFs and hyperlinks in text messages, allowing residents to access further information as needed.

Discussion if the zoning grant could be utilized to cover the cost of the Text My Gov system for the first year as a cost-saving measure. Additional discussion addressed the potential use of the system for communicating zoning-related inquiries and issuing meeting reminders to residents.

The Board discussed the potential integration of the Text My Gov system with the National Weather Service. Trey explained that this feature is available as a \$500 add-on and would likely necessitate the purchase of additional text messages for automatic alerts. He further clarified that both incoming and outgoing messages count toward the system's annual text allotment, and outlined the costs for additional messages, which are \$350 for an extra 2,500 texts. The proposed discounted contract rate for the service is \$4,750 for a three-year period, exclusive of any overage charges for excess text usage. The Board also considered the possibility of extending the current discounted rate until the next scheduled meeting on November 3rd; Trey agreed to investigate this option and follow up with the Trustees.

The Trustees agreed to table consideration of the Text My Gov system until the November 3, 2025 meeting.

The Board discussed the ongoing process for the town hall auction, noting that one bid has been received from Pamela Rose Auctioneers and that additional bids are pending. The discussion was tabled until further bids are obtained. The Board also considered the option of demolishing the building versus selling it; this matter was likewise tabled until the November 3, 2025, meeting. Trustee Bick will contact Klumms to obtain a demolition estimate.

The Board addressed questions on the fire department expenses, noting that night shift coverage has been discontinued due to budget constraints. The annual cost of maintaining the night shift was \$36,000.00. Additionally, the department incurred a significant unplanned expense of \$50,000.00 for fire truck repairs. The Board acknowledged the difficulty in projecting annual expenses, as unanticipated repairs to vehicles and the building continue to impact the budget.

FIRE:

In October 2025, the fire department responded to 29 incidents, compared to 32 in October 2024. Year-to-date totals are 250 runs for 2025, up from 239 in 2024, representing a 5% increase in call volume over the same period last year. In October

2025, 10% of incidents were missed due to staffing shortages, an improvement from September's 25% miss rate.

Presented application from Jeff Mason for the volunteer fire department.

Andrew Lumbrezer made a motion to hire Jeff Mason as a volunteer fire fighter pending drug screen, back ground check, physical with a one year probationary period. Steve Bettinger seconded the motion. Roll call: all voted yes. Motion approved.

ZONING:

One zoning permit issued.

FISCAL OFFICER:

Time sheets and the Lucas County Sheriff's reports were submitted to the Trustees for review.

TRUSTEE REPORT:

Trustee Bick reported receiving multiple complaints regarding graffiti on Gibbs Road. The only viable solution identified at this time is the potential use of a flock camera from the Lucas County Sheriff's Office, which would enable the township to capture license plate information of offenders. The Trustees are currently awaiting a response from the Sheriff's Office regarding the availability of this equipment. Previous attempts to use trail cameras were unsuccessful, as they were quickly destroyed.

ROADS:

Ongoing issues with graffiti, including hate speech, were reported at the Gibbs Road Bridge. Trustee Lumbrezer consulted with the Lucas County Sheriff's Office regarding possible actions. The Sheriff advised that, due to freedom of speech protections, enforcement can only occur if the individual responsible is caught in the act.

Miller Road construction has been fully completed and the project is now officially closed.

ADMINISTRATOR:

No report.

NEW BUSINESS:

No new business.

OLD BUSINESS:

Travis Garlick presented updates from the steering committee regarding vendor selection for the Zoning and Land Use Plan revisions. The committee conducted interviews with two firms: Crossroads and Zone CO. The Steering Committee unanimously selected Crossroads as the preferred vendor for the Zoning and Land Use Plan revisions, based on the following considerations:

Crossroads

- Extensive community outreach efforts, willingness to fund community events
- Lower cost
- More prepared
- Better legal representation during the interviews.
- Based in Cleveland, OH been in service since 2020
- Experience working with several townships, including Trenton, and had a proven track record in land use and zoning.
- Recommended Montrose for financial analysis, a service that Lucas County would cover.
- Price: \$50,000.00

Zone CO

- More attorney focused
- Less clear in their recommendations
- Larger firm based in Cincinnati
- Individual who would lead project has no experience in rural communities
- Minimal community outreach
- Minimal community engagement initiatives
- Price: \$68,000.00

Andrew Bick made a motion to hire Crossroads as the land use and zoning update company. Andrew Lumbrezer seconded the motion. Roll call: all voted yes.

PUBLIC NOTICE:

Residents may call Norma Drennan at 419-829-6029 or 419-283-3424 to rent the town hall.

The following information can be viewed on the Richfield Township website at: www.richfieldtwp.com.


1. Trustee minutes
2. Zoning minutes
3. Zoning including: fees, applications, complaint forms, and the zoning book.
4. Meeting dates and times


5. Contact information for Trustees, Zoning Board and Board of Zoning Appeals.
6. Wolfinger Cemetery information including cemetery fees, rules & regulations.
7. Fire and Rescue
8. Town hall rental rules and fees
9. Roads and Maintenance
10. Rubbish Contractor information for garbage pickup
11. Community Links.

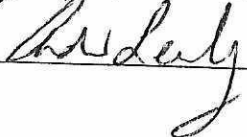
There being no further business Andrew Lumbrezer made a motion to adjourn at 8:34 p.m., which was seconded by Andrew Bick: Roll call: all voted yes. Motion approved.



Richfield Township Fiscal Officer







Payment Listing

10/7/2025 to 10/20/2025

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
516-2025	10/08/2025	10/08/2025	CH	Ohio Department of Commerce	\$150.00	O
517-2025	10/12/2025	10/12/2025	CH	KEY BANK	\$55.00	O
518-2025	10/19/2025	10/19/2025	EP	Jeshua D Drouillard	\$191.88	O
519-2025	10/19/2025	10/19/2025	EP	Tanner S Glass	\$513.78	O
520-2025	10/19/2025	10/19/2025	EP	Katelyn Greiner	\$201.93	O
521-2025	10/19/2025	10/19/2025	EP	Adam L Grine	\$228.34	O
522-2025	10/19/2025	10/19/2025	EP	Lucas Parmelee	\$1,248.16	O
523-2025	10/19/2025	10/19/2025	EP	Herbert K Scarborough	\$1,317.91	O
524-2025	10/19/2025	10/19/2025	EP	Wendy Waisner	\$211.75	O
526-2025	10/19/2025	10/19/2025	EP	Ryan E Sedlock	\$1,535.64	O
528-2025	10/20/2025	10/20/2025	EP	Daniel William Walters	\$1,349.03	O
14299	10/08/2025	10/08/2025	AW	WebCemeteries / Vast Data Concepts LLC	\$1,668.00	O
14300	10/12/2025	10/12/2025	AW	TOLEDO EDISON	\$104.25	O
14301	10/12/2025	10/12/2025	AW	Ohio Department of Job & Family Services	\$30.55	O
14302	10/12/2025	10/12/2025	AW	Lowe's Buisness Account	\$38.36	O
Total Payments:					\$8,844.58	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$8,844.58	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.