

**RICHFIELD TOWNSHIP
LUCAS COUNTY, OHIO
BOARD OF RICHFIELD TOWNSHIP TRUSTEES
REGULAR MEETING MINUTES**

November 17, 2025

The regular meeting of the Richfield Township Trustees was called to order by Steve Bettinger at 7:00 p.m. at the Richfield Township Maintenance Building, 3951 Washburn Rd., Berkey, Ohio. All present were asked to rise for the Pledge of Allegiance.

ROLL CALL: Chairman: Steve Bettinger – present
Co-Chairman: Andrew Bick – present
Andrew Lumbrezer - present

ADMINISTRATIVE REPORTS:

The clerk provided copies of the minutes from the November 3, 2025 meeting, current Cash Summary Report, September & October Bank Reconciliations, Revenue Report, and Pending Warrants Report.

READING AND APPROVAL OF MINUTES:

Andrew Lumbrezer made a motion to approve the November 3, 2025, minutes as presented. Andrew Bick seconded the motion. Roll call: all voted yes. Motion approved.

PRESENTATION OF THE BILLS:

The attached listings of warrants (14323-14347) were presented for approval:

Andrew Bick made a motion to approve payment of the attached listing of invoices and the corresponding pending warrants. Andrew Lumbrezer seconded the motion. Roll call: All voted yes. Motion approved.

PUBLIC COMMENT:

No public comments.

FIRE:

Chief Scarborough distributed printed reports detailing the following activity:

- November 2024 Monthly Activity: 16 total incidents
- November 2025 Monthly Activity to Date: 10 incidents
- Year-to-Date Total Incidents (as of November 2024): 261 incidents

- Year-to-Date Total Incidents (as of November 2025): 263 incidents

As of November 16, 2025, the department has not responded to 33% of reported incidents.

ZONING:

Trustee Lumbrezer reported that a resident has requested a building permit for a barn. The structure may qualify for an agricultural permit. The resident will be required to complete all necessary documentation to determine eligibility for agricultural classification.

FISCAL OFFICER:

Time sheets and the Lucas County Sheriff's reports were submitted to the Trustees for their review.

According to the Sheriff's report for this period:

- No citations were issued.
- No traffic stops were conducted.
- Routine patrol checks were performed at several sites, including:
 - Ozzie's
 - The church
 - The maintenance building
 - Gibbs Road

TRUSTEE REPORT:

Trustee Bick reported receiving an inquiry from non-residents interested in purchasing a grave at the non-resident rate of \$2,500.00.

ROADS:

Trustee Bettinger reported that Dan Walters is continuing road berm maintenance throughout the township. He is also coordinating the removal of leaves at Wolfinger Cemetery.

ADMINISTRATOR:

No report was submitted, as Keith Clonch, Administrator, attended the Zoning Steering Committee meeting and was unable to be present at the Trustee meeting.

NEW BUSINESS:

A survey was conducted to gather resident input regarding the future of the townhall. Ballots were distributed to attendees, and votes were collected and counted by Trustee Lumbrezer and resident Kim Ronau.

The results were:

- Demolish the building: 28 votes
- Sell the building: 12 votes

The Trustees will pursue demolition of the townhall, contingent upon securing a grant from Lucas County. Keith Clonch, Administrator, will prepare and submit the grant application to the County.

There was also discussion regarding the intersection at State Route 295 and Sylvania Avenue, prompted by a recent accident involving a motorist running the stop sign. The Ohio Department of Transportation (ODOT) will be conducting a survey of accidents and injuries at this location.

OLD BUSINESS:

Trustee Bick reported that the zoning steering committee meeting with Crossroads was very successful. Crossroads conducted its first virtual meeting, which was attended by approximately 30 participants. The initial presentation received substantial input from both the committee and residents. The next four to five events have been scheduled. Crossroads will also be distributing a postcard to all residents with information about an upcoming survey to be conducted via Survey Monkey.

A total of 100 tons of road salt were delivered last week.

The power is currently off at the townhall, garbage pick-up will be cancelled as well.

PUBLIC NOTICE:

The following information can be viewed on the Richfield Township website at: www.richfieldtwp.com.

1. Trustee minutes
2. Zoning minutes
3. Zoning including: fees, applications, complaint forms, and the zoning book.
4. Meeting dates and times
5. Contact information for Trustees, Zoning Board and Board of Zoning Appeals.
6. Wolfinger Cemetery information including cemetery fees, rules & regulations.
7. Fire and Rescue
8. Roads and Maintenance
9. Rubbish Contractor information for unlimited pick-up

10. Community Links.

There being no further business Andrew Lumbrezer made a motion to adjourn at 7:55 p.m., which was seconded by Andrew Bick: Roll call: all voted yes. Motion approved.

Richfield Township Fiscal Officer

Payment Listing
11/4/2025 to 11/17/2025

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
552-2025	11/10/2025	11/10/2025	CH	KEY BANK	\$60.00	C
553-2025	11/11/2025	11/10/2025	CH	Telesystem	\$426.01	O
554-2025	11/15/2025	11/15/2025	EP	Kimberly S Greiner	\$193.13	O
555-2025	11/15/2025	11/15/2025	EP	Adam L Grine	\$395.91	O
556-2025	11/15/2025	11/15/2025	EP	Kevin P Kross	\$119.27	O
557-2025	11/15/2025	11/15/2025	EP	Lucas Parmelee	\$1,248.16	O
558-2025	11/15/2025	11/15/2025	EP	Herbert K Scarborough	\$1,317.91	O
559-2025	11/15/2025	11/15/2025	EP	Wendy Waisner	\$400.79	O
560-2025	11/15/2025	11/15/2025	EP	Daniel William Walters	\$1,482.28	O
561-2025	11/15/2025	11/15/2025	EP	Hannah E Wilson	\$180.66	O
563-2025	11/16/2025	11/16/2025	EP	Kimberly S Greiner	\$193.13	O
564-2025	11/16/2025	11/16/2025	EP	Ryan E Sedlock	\$1,535.64	O
14315	10/23/2025	10/23/2025	AW	LINDA Decker	\$439.94 *	V
14315	11/17/2025	11/23/2025	AW	LINDA Decker	-\$439.94	V
14333	11/11/2025	11/11/2025	AW	Battery Wholesale	\$593.72	O
14334	11/11/2025	11/11/2025	AW	Heidelberg Materials	\$677.16	O
14335	11/11/2025	11/11/2025	AW	InfoStream Solutions	\$50.00	O
14336	11/11/2025	11/11/2025	AW	Lucas County 911 RCOG	\$21,921.17	O
14337	11/13/2025	11/13/2025	AW	Heidelberg Materials	\$401.94	O
14338	11/13/2025	11/13/2025	AW	LYONS LP GAS CO., INC.	\$1,559.47	O
14339	11/13/2025	11/13/2025	AW	Norma Drennan	\$300.00	O
14340	11/15/2025	11/15/2025	AW	TOLEDO EDISON	\$120.96	O
14341	11/15/2025	11/15/2025	AW	Heidelberg Materials	\$540.00	O
14342	11/15/2025	11/15/2025	AW	Habib Howard	\$120.00	O
14343	11/15/2025	11/15/2025	AW	Cody Pence	\$240.00	O
14344	11/15/2025	11/15/2025	AW	Triotech	\$675.00	O
14345	11/15/2025	11/15/2025	AW	Daniel Walters	\$308.60	O
14346	11/16/2025	11/16/2025	AW	Morton Salt	\$5,091.87	O
14347	11/17/2025	11/17/2025	AW	LINDA Decker	\$439.94	O
Total Payments:					\$40,152.78	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$40,152.78	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.