

## Richfield Township Zoning Commission

### Regular Meeting Minutes

Date: October 13, 2025

Location: Richfield Township Fire Station

The regular monthly meeting of the Richfield Township Zoning Commission was called to order by Chairman Doug Ronau at 7:37 PM. Present were Don Reideler, Todd Lenart, Travis Garlick, and Zoning Inspector Dan Walters.

### Approval of Minutes

The minutes from the September 2025 meeting were read by Travis Garlick. A motion to approve was made by Doug Ronau and seconded by Don Reideler. Roll call vote: unanimous approval.

### Old Business

None

### New Business

Permit Submission 13-25: Presented by Dan Walters for new construction at 4447 Kilburn Road—a single-family home with a pond. The commission identified two discrepancies:

- Item 5.e) Lot depth should be corrected to 1,387.89 feet.
- Item 5.b) House setback should be corrected to 402.37 feet.

Additional information was requested regarding the septic system and well. A motion to approve the permit was made by Doug Ronau, seconded by Todd Lenart. Roll call vote: unanimous approval.

Steering Committee Update: Provided by Todd Lenart. The committee has narrowed the selection from five bids to two. An in-person interview was conducted immediately prior to this meeting. Final answers to remaining questions and closing statements are pending. A recommendation will be made to the Trustees in the coming weeks.

Land Use Plan Request: Fritch requested a copy of the current land use plan. No physical copies are currently available. Dan Walters offered to provide a digital version.

Permit Inquiry – Frank Murd: Contacted Dan Walters regarding a laundry room remodel due to water damage. As the work involved repairs only and no new construction, the permit was waived in recognition of Mr. Murd’s longstanding support of Richfield Township and the Fire Department. Dan confirmed approval with the county.

Public Comment: A question was raised regarding the status of the Town Hall sale. The commission was not aware of any updates and recommended that the matter be brought to the Trustees at their next meeting.

### **Complaints**

None

### **Adjournment**

With no further business, a motion to adjourn was made by Doug Ronau at 8:06 PM, seconded by Travis Garlick. Roll call vote: unanimous approval.

Submitted by:

Travis Garlick