

**RICHFIELD TOWNSHIP  
LUCAS COUNTY, OHIO  
BOARD OF RICHFIELD TOWNSHIP TRUSTEES  
REGULAR MEETING MINUTES**

May 19, 2025

The regular meeting of the Richfield Township Trustees was called to order by Steve Bettinger at 7:00 p.m. at the Richfield Township Maintenance Building, 3951 Washburn Rd., Berkey, Ohio. All present were asked to rise for the Pledge of Allegiance.

**ROLL CALL:**

Chairman: Steve Bettinger – present  
Co-Chairman: Andrew Bick – present  
Andrew Lumbrezer - present

**ADMINISTRATIVE REPORTS:**

The clerk provided copies of the minutes from the May 5, 2025, meeting, current Cash Summary Report, Revenue Report, April Bank Reconciliation and Pending Warrants Report.

**READING AND APPROVAL OF MINUTES:**

Andrew Lumbrezer made a motion to approve the May 5, 2025, minutes as presented. Andrew Bick seconded the motion. Roll call: all voted yes. Motion approved.

**PRESENTATION OF THE BILLS:**

The attached listings of warrants (14094 - 14116) were presented for approval:

Andrew Bick made a motion to approve payment of the attached listing of invoices and the corresponding pending warrants. Andrew Lumbrezer seconded the motion. Roll call: All voted yes. Motion approved.

**PUBLIC COMMENTS:**

No public comments.

**FIRE:**

Chief Scarborough provided updates via email as follows.

- Five new part-time employees, one has her EMT.
- Meeting with Four County to discuss hosting an EMT class for the other new

employees as well as others on the department that need EMT certification.

- Last month completed Advanced Life Support training for Paramedics. This is required by law every three years. This month they will complete Pediatric Advanced Life Support as this is a requirement as well.

### **ZONING:**

Two zoning permits issued.

Keith Clonch, Administrator attended the May zoning meeting to provide updates on the planned zoning changes. Introductions were made on the two new zoning board members: Todd Lenart and Diane Miller.

Keith provided information on the development of a new software system by Lucas County to streamline the zoning and permitting process. This includes creating a more user friendly online portal for permit applications.

### **ROADS:**

Trustee Bettinger reported the final specifications on Miller Rd. have not been completed. Trustees were in agreement to continue to hold the final payment to Berman's until these specifications are met.

### **ADMINISTRATOR:**

Lucas County Planning Commission meeting will take place next week for the Richfield Township Zoning, Text Amendments. Dan Walters, Zoning Inspector will attend the meeting.

Two various brands of mini excavators were brought to the township building for the Trustees, and appropriate staff inspection. Keith is looking into a grant for the purchase.

Tabled discussion until next meeting when Dan Walters is present to provide pricing.

### **OLD BUSINESS:**

Waiting on estimates for the well repairs at the town hall.

Further discussion on the future of the town hall, discussion tabled until estimates are received.

### **NEW BUSINESS:**

Fiscal Officer informed Trustees there are travel points available on the township credit card for employees to use for township travel. Capital One will be contacted for information on availability of credit for township purchases via amazon.

Discussion on transferring funds out of the Key Bank account (\$102,192.91) to Star Ohio. Star Ohio is a state investment pool for local governments in Ohio, allowing investments in high-grade, short term securities. Star Ohio investments are not insured by the FDIC (Federal Deposit Insurance Corporation). The Ohio Treasurer's Office monitors the credit ratings of issuers and uses a custodial arrangement with the Depository Trust & Clearing Corporation to ensure the safety and security of the fund. Average daily rate for 2025 is currently 4.45%.

Andrew Lumbrezer made a motion to transfer funds (\$75,000.00) out of the Key Bank Investment account over to Star Ohio immediately. Steve Bettinger seconded the motion. All voted yes. Motion approved.

**PUBLIC NOTICE:**



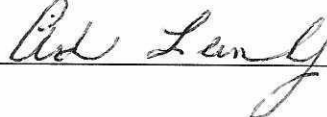
Residents may call Norma Drennan at 419-829-6029 or 419-283-3424 to rent the town Hall

The following information can be viewed on the Richfield Township website at: [www.richfieldtwp.com](http://www.richfieldtwp.com).

1. Trustee minutes
2. Zoning minutes
3. Zoning including: fees, applications, complaint forms, and the zoning book.
4. Meeting dates and times
5. Contact information for Trustees, Zoning Board and Board of Zoning Appeals.
6. Wolfinger Cemetery information including cemetery fees, rules & regulations.
7. Fire and Rescue
8. Town hall rental rules and fees
9. Roads and Maintenance
10. Rubbish Contractor information for garbage pickup
11. Community Links.

There being no further business Andrew Lumbrezer made a motion to adjourn at 8:15 p.m., which was seconded by Andrew Bick: Roll call: all voted yes. Motion approved.

  
Richfield Township Fiscal Officer

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