

**RICHFIELD TOWNSHIP
LUCAS COUNTY, OHIO
BOARD OF RICHFIELD TOWNSHIP TRUSTEES
REGULAR MEETING MINUTES**

August 4, 2025

The regular meeting of the Richfield Township Trustees was called to order by Steve Bettinger at 7:00 p.m. at the Richfield Township Fire Department, 11450 Sylvania Avenue, Berkey, Ohio. All present were asked to rise for the Pledge of Allegiance.

ROLL CALL: Chairman: Steve Bettinger – present
Co-Chairman: Andrew Bick – present
Andrew Lumbrezer - present

ADMINISTRATIVE REPORTS:

The clerk provided copies of the minutes from the July 21, 2025, meeting current Cash Summary Report, Revenue Report, and Pending Warrants Report.

READING AND APPROVAL OF MINUTES:

Andrew Bick made a motion to approve the July 21, 2025, minutes as presented. Andrew Lumbrezer seconded the motion. Roll call: all voted yes. Motion approved.

PRESENTATION OF THE BILLS:

The attached listings of warrants (14194- 14213) were presented for approval:

Andrew Lumbrezer made a motion to approve payment of the attached listing of invoices and the corresponding pending warrants. Andrew Bick seconded the motion. Roll call: All voted yes. Motion approved.

PUBLIC COMMENTS:

Matt Killam, Chief External Affairs Officer at Toledo Metroparks:

Mr. Killam emphasized the importance of maintaining public green spaces, noting that Metroparks encompasses 19 parks and 13,000 acres, with a park located within five miles of every Lucas County resident.

The former golf courses on Central Avenue, adjacent to the park, have been transferred to Metroparks. Current initiatives include planting 20,000 trees, and creating a new wetland area. Future plans include a cross country course on-site.

- Oversight of bridges on public roads (excluding state highways) which are handled by ODOT.

Engineers' office recently passed a large petition ditch project covering most ditches in Richfield Township, expanding the county's authority over drainage.

Vegetation control along roads, remains a challenge due to a limited number of contractors available.

Plans for a roundabout at Sylvania Avenue and Richfield Center Road are underway, with a proposed completion date of 2030. The location was chosen due to number of accidents as well as one fatality. The cost of the project will be covered by a grant. The roundabout will accommodate farm equipment and fire trucks, and is expected to improve safety and traffic flow, reducing accidents and fatalities. Community education on roundabout safety is ongoing.

Mr. Pniewski discussed the challenges of Northwest Ohio's flat and shallow drainage, highlighting the need for comprehensive, long term solutions. The county has a six year plan to address drainage issues, prioritizing the most critical areas. He emphasized the importance of public input in road and ditch maintenance and encourage community engagement.

Flooding and culver issues were discussed, with many old culverts and bridges being undersized and contributing to flooding. Replacing these structures is a priority to resolve ongoing problems.

FIRE:

Chief Scarborough presented the monthly report for July, highlighting the following activities and statistics.

July training included:

- Personnel participated in a drafting drill, drawing water from a static source. During this exercise, the team also operated the engine's deck gun while simultaneously supplying hand lines. The drill was hosted by Christ the Word Church.
- EMS drills included two trainings: response to common farm injuries. Management of suicides, overdoses, and accidental poisonings.

Incident response:

- In July, the Richfield Township Fire Department (RTFD) responded to 20 incidents. This represents a decrease compared to July 2024, when there were 33 responses, but an increase from June's total of 16 incidents.

Steve Bettinger made a motion to appoint Travis Garlick for the position of "Zoning Board Alternate" member. Andrew Bick seconded the motion. All voted yes. Motion approved.

TRUSTEE REPORT:

No reports.

ROADS:

No report.

OLD BUSINESS:

The Zoning Board reviewed the Request for Proposals (RFP) and made updates. The RFP was presented for public bid, with a deadline for questions set for August 15, 2025, and proposals due by September 12, 2025. Proposals are to be submitted by mail to the township or Administrator's email. All proposals received will be reviewed at the regularly scheduled Board of Trustees meeting on September 15, 2025.

A steering committee will be established to review the RFPs and provide input to the Board of Trustees. The committee will include one Trustee, one Zoning Board member, one Board of Zoning Appeals member, a representative from the Lucas County Plan Commission, and public members.

Steve Bettinger made a motion to form the steering committee to review RFP's to provide input to the Board of Trustees. Andrew Bick seconded the motion. Roll call: all voted yes. Motion approved.

Andrew Bick made a motion to accept the RFP for public bid. Andrew Lumbrezer seconded the motion. Roll call: all voted yes. Motion approved.

RFP will be placed on the township's website for public to review. Notice will be placed for applications for those interested in joining the steering committee.

The Trustees agreed to table the discussion regarding the town hall.

Steve Bettinger proposed rescinding the previously approved \$1.00 per hour raise for Dan Walters, Road Superintendent, and replacing it with a \$2.00 per hour raise effective immediately along with a 3% annual increase, effective on January 1, 2026. This adjustment is in response to the employee's increased responsibilities and the risk of resignation if conditions are not met.

Andrew Bick made a motion to rescind the previous approved motion from July 21, 2025 for a \$1.00 an hour increase to Dan Walters and replacing it with a \$2.00 an hour raise

(effective immediately) along with 3% annual increase, effective on January 1, 2026. Steve Bettinger seconded the motion. All voted yes. Motion approved.

NEW BUSINESS:

No new business.

PUBLIC NOTICE:



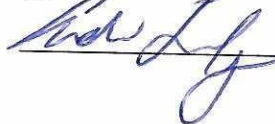
Residents may call Norma Drennan at 419-829-6029 or 419-283-3424 to rent the town hall.

The following information can be viewed on the Richfield Township website at: www.richfieldtwp.com.

1. Trustee minutes
2. Zoning minutes
3. Zoning including: fees, applications, complaint forms, and the zoning book.
4. Meeting dates and times
5. Contact information for Trustees, Zoning Board and Board of Zoning Appeals.
6. Wolfinger Cemetery information including cemetery fees, rules & regulations.
7. Fire and Rescue
8. Town hall rental rules and fees
9. Roads and Maintenance
10. Rubbish Contractor information for garbage pickup
11. Community Links.

There being no further business Andrew Lumbrezer made a motion to adjourn at 8:45 p.m., which was seconded by Andrew Bick: Roll call: all voted yes. Motion approved.


Richfield Township Fiscal Officer

Payment Listing

8/5/2025 to 8/31/2025

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
412-2025	08/07/2025	08/07/2025	CH	KEY BANK	\$55.00	C
413-2025	08/07/2025	08/07/2025	CH	Ohio Bureau of Workers Compensation	\$282.39	C
414-2025	08/11/2025	08/11/2025	EP	Katelyn Greiner	\$201.93	O
415-2025	08/11/2025	08/11/2025	EP	Kimberly S Greiner	\$193.13	O
416-2025	08/11/2025	08/11/2025	EP	Kevin P Kross	\$759.43	O
417-2025	08/11/2025	08/11/2025	EP	JOHN LUMBREZER	\$90.35	O
418-2025	08/11/2025	08/11/2025	EP	Lucas Parmelee	\$1,248.16	O
419-2025	08/11/2025	08/11/2025	EP	Joseph E Santiago	\$91.85	O
420-2025	08/11/2025	08/11/2025	EP	Herbert K Scarborough	\$1,317.91	O
421-2025	08/11/2025	08/11/2025	EP	Ryan E Sedlock	\$1,535.64	O
422-2025	08/11/2025	08/11/2025	EP	Wendy Waisner	\$262.48	O
423-2025	08/11/2025	08/11/2025	EP	Daniel William Walters	\$1,065.13	O
424-2025	08/11/2025	08/11/2025	EP	Jennifer Willey	\$228.95	O
425-2025	08/11/2025	08/11/2025	EP	Hannah E Wilson	\$502.40	O
427-2025	08/08/2025	08/15/2025	EW	OHIO PUBLIC EMPLOYEES DEFERRED CO	\$50.00	O
428-2025	08/08/2025	08/15/2025	EW	TREASURER OF STATE OF OHIO	\$464.36	O
429-2025	08/15/2025	08/15/2025	EW	SCHOOL DISTRICT INCOME TAX PROGRAI	\$186.74	O
14214	08/07/2025	08/07/2025	AW	Ohio Bureau of Workers Compensation	\$282.39	V
14214	08/07/2025	08/07/2025	AW	Ohio Bureau of Workers Compensation	-\$282.39	V
14215	08/12/2025	08/12/2025	AW	Andrew Lumbrezer	\$447.50	O
14216	08/12/2025	08/12/2025	AW	Telesystem	\$423.24	O
14217	08/12/2025	08/12/2025	AW	P & R	\$355.00	O
14218	08/12/2025	08/12/2025	AW	Summit Fire and Security	\$849.89	O
14219	08/12/2025	08/12/2025	AW	TRI-COUNTY FUELS, INC.	\$797.60	O
14220	08/15/2025	08/15/2025	SW	Skipped Warrants 14220 to 14220 Series 2	\$0.00	V
14221	08/15/2025	08/15/2025	AW	TOLEDO EDISON	\$1,213.84	O
14222	08/15/2025	08/15/2025	AW	Lucas County Sheriff's Office	\$600.00	O
14223	08/17/2025	08/17/2025	AW	Cody Pence	\$240.00	O
14224	08/17/2025	08/17/2025	AW	Juan Martinez	\$480.00	O
14225	08/17/2025	08/17/2025	AW	Triotech	\$63.00	O
14226	08/17/2025	08/17/2025	AW	BUCKEYE BROADBAND	\$98.97	O
14227	08/17/2025	08/17/2025	AW	Gatchell Grant Resources, LLC	\$995.00	O
14228	08/18/2025	08/18/2025	AW	Scott Rhodus	\$240.00	O
14229	08/18/2025	08/18/2025	AW	Bound Tree Medical, LLC	\$396.59	O
14230	08/18/2025	08/18/2025	AW	MCI	\$28.36	O
14231	08/18/2025	08/18/2025	AW	LINDA Decker	\$439.94	O
14232	08/18/2025	08/18/2025	AW	Daniel Walters	\$617.20	O
14233	08/18/2025	08/18/2025	AW	Kim Ronau	\$25.00	O
14234	08/18/2025	08/18/2025	AW	Mary Pahl	\$25.00	O
14235	08/18/2025	08/18/2025	AW	Capital One	\$1,999.23	O
14236	08/18/2025	08/18/2025	AW	Wex Bank	\$672.50	O
Total Payments:					\$19,543.71	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$19,543.71	

Cash Summary by Fund

8/5/2025 to 8/31/2025

Fund #	Fund Name	Fund Balance 8/5/2025	Fund Balance Adjustments	Revenue (excluding transfers and advances in)	Transfers In	Advances In	Total Fund & Adjustments & Revenue	Expenditures (excluding transfers and advances out)	Transfers Out	Advances Out	Fund Balance 8/31/2025	Non-Pooled Balance	Pooled Balance
1000	General	\$27,060.06	\$0.00	\$726.22	\$0.00	\$0.00	\$27,786.28	-\$1,801.68	\$0.00	\$0.00	\$29,587.96	\$0.00	\$29,587.96
2011	Motor Vehicle License Tax	\$15,557.69	\$0.00	\$0.00	\$0.00	\$0.00	\$15,557.69	\$854.58	\$0.00	\$0.00	\$14,703.11	\$0.00	\$14,703.11
2021	Gasoline Tax	\$94,830.24	\$0.00	\$0.00	\$0.00	\$0.00	\$94,830.24	\$2,265.10	\$0.00	\$0.00	\$92,565.14	\$0.00	\$92,565.14
2031	Road and Bridge	\$129,017.18	\$0.00	\$0.00	\$0.00	\$0.00	\$129,017.18	\$4,793.98	\$0.00	\$0.00	\$124,223.20	\$0.00	\$124,223.20
2041	Cemetery	\$25,189.45	\$0.00	\$0.00	\$0.00	\$0.00	\$25,189.45	\$278.41	\$0.00	\$0.00	\$24,911.04	\$0.00	\$24,911.04
2111	Fire District	\$67,054.04	\$0.00	\$17,122.02	\$0.00	\$0.00	\$84,176.06	\$12,553.32	\$0.00	\$0.00	\$71,622.74	\$0.00	\$71,622.74
2231	Permissive Motor Vehicle License Tax	\$22,130.62	\$0.00	\$0.00	\$0.00	\$0.00	\$22,130.62	\$600.00	\$0.00	\$0.00	\$21,530.62	\$0.00	\$21,530.62
Report Total:		\$380,839.28	\$0.00	\$17,848.24	\$0.00	\$0.00	\$398,687.52	\$19,543.71	\$0.00	\$0.00	\$379,143.81	\$0.00	\$379,143.81

Last reconciled to bank: 08/07/2025 - Total other adjusting factors: \$0.00