

**RICHFIELD TOWNSHIP  
LUCAS COUNTY, OHIO  
BOARD OF RICHFIELD TOWNSHIP TRUSTEES  
REGULAR MEETING MINUTES**

April 21, 2025

The regular meeting of the Richfield Township Trustees was called to order by Steve Bettinger at 7:00 p.m. at the Richfield Township Maintenance Building, 3951 Washburn Rd., Berkey, Ohio. All present were asked to rise for the Pledge of Allegiance.

**ROLL CALL:** Chairman: Steve Bettinger – present  
Co-Chairman: Andrew Bick – present  
Andrew Lumbrezer - present

**ADMINISTRATIVE REPORTS:**

The clerk provided copies of the minutes from the April 7, 2025, meeting, current Cash Summary Report, Revenue Report, and Pending Warrants Report.

**READING AND APPROVAL OF MINUTES:**

Andrew Lumbrezer made a motion to approve the April 7, 2025, minutes as presented. Andrew Bick seconded the motion. Roll call: all voted yes. Motion approved.

**PRESENTATION OF THE BILLS:**

The attached listings of warrants (14055 - 14074) were presented for approval:

Andrew Bick made a motion to approve payment of the attached listing of invoices and the corresponding pending warrants. Andrew Lumbrezer seconded the motion. Roll call: All voted yes. Motion approved.

**PUBLIC COMMENTS:**

Sargent Juan Martinez, Lucas County Deputy presented information on the recent incident on Gibbs Rd. There were individuals shooting off guns.

**FIRE:**

No fire report.

## **ZONING:**

One zoning permit issued.

Tom Maxon resigned from the Zoning Board on April 14, 2025. The Trustees would like to thank Tom Maxon and Dave Turk who recently resigned from the zoning board for their service.

Andrew Lumbrezer made a motion to accept the resignation of Tom Maxon from the zoning board effective April 14, 2025. Steve Bettinger seconded the motion. Roll call: all voted yes. Motion approved.

Discussion on raising zoning fees; discussion tabled until a future meeting.

Zoning Inspector Dan Walters reported a resident would like to put up a pole barn in front of his future residence. The resident was advised he would need to go to the Board of Zoning Appeals for approval. A meeting will be scheduled, ads will be placed on the township website.

## **ROADS:**

Trustee Bettinger provided updates on the Miller Rd. project; Josh Hazard (Lucas County Construction Engineer) notified the township he is not happy with the seeding the contractor did on Miller Rd. Final payment will be held until the seeding is properly completed.

## **ADMINISTRATOR:**

Meeting with Lucas County Department of Economic Development. They are currently in the process of developing a software program to streamline the zoning permitting process for agencies county-wide. The goal is to make the permitting process more efficient.

There are two open positions on the zoning board, two residents have expressed interest in joining the board. Todd Lenart was present, provided a brief introduction/overview of himself.

Andrew Lumbrezer made a motion to appoint Todd Lenart to the Zoning Board effective immediately. Andrew Bick seconded the motion. Roll call: all voted yes. Motion approved.

The other resident has been contacted via voice message, waiting on return call.

**CEMETERY:**

Trustee Bick provided updates on the new cemetery program, completed six trainings. System is now ready to utilize.

**OLD BUSINESS:**

Discussion on the need for adding asphalt grindings to the gravel driveway on the east side of the fire department to Richfield Center Rd. as well as the maintenance department gravel driveway. Big D's General Contractor provided an estimate of \$4300.00 (Maint Dept., \$3100.00 fire department).

Steve Bettinger made a motion to approve adding asphalt grindings to the gravel driveway on the east side of the fire department to Richfield Center Rd. as well as the approval for asphalt grindings at the maintenance department driveway for a combined total of \$7475.00. Andrew Lumbrezer seconded the motion. Roll call: all voted yes. Motion approved.

Administrator Keith Clonch attended a planning session meeting for discussion on the creation of a fire district. There will be continued discussion moving forward.

Keith has applied for the Housing Technical Assistance Program (2025) grant. The grant would provide funds to update our current Land Use Plan as well as Zoning Resolution updates to align with the updated Land Use Plan. Our current Zoning Resolution, Land Use Plan is approximately twenty-five years old.

**NEW BUSINESS:**

Lucas County Sherrif is using an unmarked car to monitor speeding, stop signs and collecting data to enhance traffic enforcement. All data will be forwarded to Lucas County.

There is currently no water at the town hall, further investigation will be completed.

**PUBLIC NOTICE:**

Residents may call Norma Drennan at 419-829-6029 or 419-283-3424 to rent the town hall.

The following information can be viewed on the Richfield Township website at: [www.richfieldtwp.com](http://www.richfieldtwp.com).

1. Trustee minutes
2. Zoning minutes
3. Zoning including: fees, applications, complaint forms, and the zoning book.
4. Meeting dates and times
5. Contact information for Trustees, Zoning Board and Board of Zoning Appeals.
6. Wolfinger Cemetery information including cemetery fees, rules & regulations.
7. Fire and Rescue
8. Town hall rental rules and fees
9. Roads and Maintenance
10. Rubbish Contractor information for garbage pickup
11. Community Links.

There being no further business Andrew Bick made a motion to adjourn at 8:35 p.m., which was seconded by Andrew Lumbrezer: Roll call: all voted yes. Motion approved.

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Richfield Township Fiscal Officer

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