

**RICHFIELD TOWNSHIP  
LUCAS COUNTY, OHIO  
BOARD OF RICHFIELD TOWNSHIP TRUSTEES  
REGULAR MEETING MINUTES**

March 17, 2025

The regular meeting of the Richfield Township Trustees was called to order by Steve Bettinger at 7:00 p.m. at the Richfield Township Fire Department, 11450 Sylvania Ave, Berkey, Ohio. All present were asked to rise for the Pledge of Allegiance.

**ROLL CALL:** Chairman: Steve Bettinger – present  
Co-Chairman: Andrew Bick – present  
Andrew Lumbrezer - present

**ADMINISTRATIVE REPORTS:**

The clerk provided copies of the minutes from the March 3, 2025, meeting, current Cash Summary Report, Revenue Report, February Bank Reconciliation and Pending Warrants Report.

**READING AND APPROVAL OF MINUTES:**

Andrew Lumbrezer made a motion to approve the March 3, 2025, minutes as presented. Andrew Bick seconded the motion. Roll call: Bettinger- abstained, Lumbrezer –yes, Bick- yes. Motion approved.

**PRESENTATION OF THE BILLS:**

The attached listings of warrants (14007 – 14023) were presented for approval:

Andrew Bick made a motion to approve payment of the attached listing of invoices and the corresponding pending warrants. Andrew Lumbrezer seconded the motion. Roll call: All voted yes. Motion approved.

**PUBLIC COMMENTS:**

Public questioned process of burial rights for grave sites owned by a deceased family member. Generally, the burial rights would be given to the next of kin, in order of closeness of relationship, such as children, parents, siblings, grandchildren, grandparents

or more distant relatives. Family was instructed they would need to provide documentation proving ancestry.

### **FIRE:**

Chief Pete Scarborough reported the brush truck is in need of new tires. A quote of \$1500.00 was received. The brush truck has repeatedly gotten stuck due to bad tires. Chief Scarborough will get an additional quote from Jerry's Marathon.

Estimate received from Tri State Industrial Floors in the amount of \$8441.00 for an epoxy floor system. Trustee Lumbrezer reported the current floor, including hallways, closet at the fire department are in poor condition they are buckling up and need to be replaced. The Trustees were in agreement to table until August, 2025 when additional tax revenue is received, they will re-evaluate at that time.

Trustee Lumbrezer, Chief Scarborough reported the roof at the station has leaks, roof repairs are needed as soon as possible. Dan Walters received the following quote from The Dotson Company for the roof repairs at \$3586.00. Dotson was the company who built the current station.

Andrew Lumbrezer made a motion to approve the hiring of Dotson Company for the roof repairs at the station for \$3586.00. Andrew Bick seconded the motion. Roll call: all voted yes. Motion approved.

### **ZONING:**

Zoning Inspector Walters notified the Trustees Zoning Board member Dave Turk gave a verbal notification to the zoning board that he will be resigning after the April, 2025 meeting.

No permits issued.

### **ROADS:**

Discussion on completing the seal coating on Miller Rd. Dan Walters received an estimate from Pavement Technology Inc. to apply Reclaimite asphalt rejuvenator to Miller Rd. from Langenderfer Rd. to pavement change for \$10,218.00.

Steve Bettinger made a motion to approve the hiring of Pavement Technology Inc. for the reclaimite asphalt rejuvenator to Miller Rd. from Langenderfer Rd. to pavement change for \$10,218.00. Andrew Bick seconded the motion. Roll call: all voted yes. Motion approved.

Trustee Bick, Trustee Bettinger reported Richfield Center Rd at the bridge between Sylvania Avenue and Brint Rd was washed out during the recent storms. Cones were placed at the site.

### **ADMINISTRATOR:**

Discussion on updating the Zoning, Land Use Plan books. Keith Clonch, Administrator received referrals to “Reveille” provider to assist with the planning, updating of the current books. Once completed there will be a five year review period moving forward.

Administrator Keith Clonch, Trustee Bick attended the quarterly Lucas County Township Association meeting. Discussion on the local government fund, the LGF is a state-level revenue sharing mechanism that provides funds to local governments, including townships, for current operating expenses. Currently the Metroparks receive four percent of the LGF, Richfield Township receives .001percent. The LCTA (Lucas County Township Association) is interested in increasing the Local Government Fund (LGF) to boost revenue for townships. There will be further discussion at future meetings. There was discussion on creating fire districts as well. Keith has been meeting with other townships to discuss further.

### **OLD BUSINESS:**

Currently there are no grants available for tire pick-up in 2025, there will be an available grant in 2026. Lucas County was notified that Richfield Township would like to pursue the tire pick-up grant for 2026. There are no grants for paint pick-up. Estimates were received as follows for paint:

ERG Recycling (This is who the county utilizes)

- Oil based paint: \$1.00 a pound
- Water based paint: \$.50 cents a pound
- Estimate: full paint can is 12 lb.

### **NEW BUSINESS:**

Trustee Bick, Road Maintenance Supervisor Dan Walters attended the annual Lucas County Road Meeting. Road projects for 2025 include seal coating Miller Rd., striping.

Trustee Bick attended the Lucas County Farm Bureau annual legeslative meeting on March 17th. Updates were provided along with networking opportunities.

Fiscal Officer provided information on the Hylant Insurance information for review and updates. The Trustees, Fire Chief and Administrator reviewed all current information and provided updates. Hylant Representative Laurie Manning will be invited to a future meeting for an overview.

Fiscal Officer provided the annual review of the renewal of Ozzie's liquor license in the township. The Trustees had no objections to the renewal of Ozzie's liquor license.

Trustee Bettinger reported there will be a helicopter aerial tree trimming on Gibbs Rd. and in the Village of Berkey provided by Lucas County in March or April of 2025.

The current Lucas County Deputies working in the township are paid contractors receiving a 1099 at year end. Trustees were asked to consider the possibility of placing them on payroll so they would not have to receive a 1099. The increased cost of providing benefits for staff would not be feasible for the township budget. Discussion on looking into an employment agency.

Fiscal Officer met with Phoenix Services for a quote on payroll services for the Lucas County Deputy Sheriff staff. Phoenix responded back due to the low number of employees it would not be lucrative for them to do payroll.

#### **PUBLIC NOTICE:**

Residents may call Norma Drennan at 419-829-6029 or 419-283-3424 to rent the town hall.

The following information can be viewed on the Richfield Township website at: [www.richfieldtwp.com](http://www.richfieldtwp.com).

1. Trustee minutes
2. Zoning minutes
3. Zoning including: fees, applications, complaint forms, and the zoning book.
4. Meeting dates and times
5. Contact information for Trustees, Zoning Board and Board of Zoning Appeals.
6. Wolfinger Cemetery information including cemetery fees, rules & regulations.
7. Fire and Rescue
8. Town hall rental rules and fees
9. Roads and Maintenance
10. Rubbish Contractor information for garbage pickup
11. Community Links.

There being no further business Andrew Bick made a motion to adjourn at 8:35 p.m., which was seconded by Steve Bettinger: Roll call: all voted yes. Motion approved.

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Richfield Township Fiscal Officer

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