

**RICHFIELD TOWNSHIP  
LUCAS COUNTY, OHIO  
BOARD OF RICHFIELD TOWNSHIP TRUSTEES  
REGULAR MEETING MINUTES**

April 7, 2025

The regular meeting of the Richfield Township Trustees was called to order by Steve Bettinger at 7:00 p.m. at the Richfield Township Fire Department, 11450 Sylvania Ave, Berkey, Ohio. All present were asked to rise for the Pledge of Allegiance.

**ROLL CALL:** Chairman: Steve Bettinger – present  
Co-Chairman: Andrew Bick – present  
Andrew Lumbrezer - present

**ADMINISTRATIVE REPORTS:**

The clerk provided copies of the minutes from the March 17, 2025, meeting, current Cash Summary Report, Revenue Report, and Pending Warrants Report.

**READING AND APPROVAL OF MINUTES:**

Andrew Lumbrezer made a motion to approve the March 17, 2025, minutes as presented. Andrew Bick seconded the motion. Roll call: all voted yes. Motion approved.

**PRESENTATION OF THE BILLS:**

The attached listings of warrants (14024 - 14054) were presented for approval:

Andrew Bick made a motion to approve payment of the attached listing of invoices and the corresponding pending warrants. Andrew Lumbrezer seconded the motion. Roll call: All voted yes. Motion approved.

**PUBLIC COMMENTS:**

Resident Adam Felser at 11105 Sylvania Metamora Rd. present to discuss drainage issues at 4050 Washburn Rd. Mr. Felser has been working with Lucas County on a drainage plan, the Engineers have designed four different plans which were rejected by the County. The County has recommended restoring the ditch to its original state so it drains properly, the County would design, builder would pay the cost. The County instructed Mr. Felser to

obtain a Township Zoning Permit with approval from the Trustees to proceed with cleaning out the ditch.

Trustee Lumbrezer made a motion to approve the proposal to clean out the ditch at 4050 Washburn Rd., as well as working with the County to restore to its original state. Steve Bettinger seconded the motion. Roll call: All voted yes. Motion approved.

Dave Turk, Zoning Board Member turned in his resignation from the zoning board effective April 14, 2025.

Steve Bettinger made a motion to accept the resignation of Dave Turk from the zoning board as of April 14, 2025. Andrew Lumbrezer seconded the motion. Roll call: all voted yes. Motion approved.

### **FIRE:**

Chief Scarborough provided Incident Totals for March, 2025.

Chief Scarborough presented six applications for the volunteer fire department. Trustees reviewed all applications.

Andrew Bick made a motion to hire the following applicants to the Richfield Township Fire Department pending physicals, drug screenings, background checks with a one year probationary period (Kimberly Greiner, Morgan Miller, Mackenzie Aulwurn, Isaiah Groom, Derek Braitwaite, Curtis Menke). Andrew Lumbrezer seconded the motion. Roll call: all voted yes. Motion approved.

Mobile radio's have been installed.

Chief Scarborough recommend promoting Ryan Sedlock to the vacant position of Fire Department Captain.

Steve Bettinger made a motion to promote Ryan Sedlock to the Fire Department Captain position. Andrew Bick seconded the motion. Roll call: Bettinger -yes, Bick-yes, Lumbrezer – abstained. Motion approved.

The old lifesquad ambulance will be placed for sale on govdeals.com. The Trustees were in agreement to place the old lifesquad for sale on govdeals.com.

The fire fighter's association purchased/installed mobile computers on fire vehicles.

### **ZONING:**

No permits issued.

Administrator Keith Clonch has two interested parties for the zoning board vacancy. Tabled until next meeting on April 21, 2025.

**ROADS:**

Discussion on salt purchase for 2025-2026 through ODOT.

See attached “Resolution Authorizing Participation in The ODOT Road Salt Contracts”. Andrew Lumbrezer made a motion to pass the resolution authoring participation in the ODOT Road Salt Contract. Steve Bettinger seconded the motion. All voted yes. Resolution approved.

Discussion on the need for a larger salt shed due to the volume used. Discussion tabled.

Trustee Bettinger reported a wire is down on Richfield Center Rd., Lucas County Deputy responded and placed concrete over the wire to prevent movement.

Road Supervisor Dan Walters reported the punch list is complete for Miller Rd.

Trustee Bettinger reported the Village of Berkey has requested the township fill pot holes, a list of locations has been provided.

Discussion on current rate for road work done in the Village of Berkey. Current rate is \$24.00 per hour. Trustees were in agreement the rate needs to be increased to cover maintenance on our equipment/vehicles.

Andrew Lumbrezer made a motion to charge the Village of Berkey a rate of \$50.00 per hour for road work done in the Village. Steve Bettinger seconded the motion. All voted yes. Motion approved.

**ADMINISTRATOR:**

Discussion regarding Rural Fire Districts and the potential for Richfield Township Fire Department to form and join a Rural Fire District with neighboring communities in the future for 24 Hour Fire/EMS Coverage; with possibility of reducing tax burden on Richfield Township residents. Currently fire departments are running out of resources including staff and equipment.

Trustee Hood (Spencer Township) presented a letter from Springfield Township notifying Spencer Township they will not be renewing the current Agreement to provide fire

services, the last day of service under the Agreement will be December 31, 2026. Trustee Hood expressed interest in the Rural Fire District.

Trustee Bettinger made a motion to have Administrator Keith Clonch enter into Negotiations and Draft Agreements for the formation of a Fire District with Spencer Township with potential to add Harding, Swanton Township in the future. Trustee Bick seconded the motion. Roll call: all voted yes. Motion approved.

#### **OLD BUSINESS:**

Further discussion on the burial rights ownership of graves owned by deceased Herman Bell. Two interested parties are Jeff Bell and Art Nevers. Mr. Bell provided ancestry report showing he is the great grandson of Herman Bell; Art Nevers provided a report as well showing Herman Bell to be his Great Grand Uncle. After reviewing the paper work the Trustees were in agreement that Jeff Bell is the right full descendent of Herman Bell.

Andrew Bick made a motion to approve the Burial Rights to Jeff Bell (Great Grandson of Herman Bell) for the six lots currently owned by deceased Herman Bell at Wolfinger Cemetery. Andrew Lumbrezer seconded the motion. Roll call: all voted yes. Motion approved.

#### **NEW BUSINESS:**

Discussion on the need to update the current Zoning and Land Use plans. A proposal from Reveille Ltd. for Comprehensive Zoning and Land Use Plan updates received for approximately \$65,000.00. Potential grant funds available to cover the majority of the cost. The updates will take approximately 18 months. Keith will meet with Reveille LTD for further information on grants. Discussion tabled until future meeting.

Discussion on potential zoning text amendment for the Central Avenue Overlay District for potential new commercial developments in Richfield Township. Estimated cost from Reveille Ltd is \$950.00 with a time frame of 90-120 days for completion of project.

Trustee Bick made a motion to hire Reveille LTD for zoning text amendments for the Central Avenue Overlay District for \$950.00. Trustee Lumbrezer seconded the motion. Roll call: all voted yes. Motion approved.

Trustee Bick, Administrator Keith Clonch attended the Lucas County Township Association meeting.

Trustee Bick attended the annual Health Department meeting and Legislative Farm Meeting/Breakfast.

Trustee Lumbrezer reported Detective Navarre has been surveying traffic violations using an unmarked vehicle. Once data is completed it will be forwarded to Lucas County.

Townhall will be opened up in May for rentals.

**EXECUTIVE SESSION:**

Andrew Lumbrezer made a motion to go into executive session at 8:20 p.m. to consider the purchase of property (both real and personal, tangible or intangible), or to consider the sale of property (either real or personal) by competitive bid if disclosure of the information would give a competitive advantage to the other side by division (G)(2) of section 121.22 of the Revised Code.. Andrew Bick seconded the motion. Roll call: all voted yes. Motion approved.j1

Andrew Lumbrezer made a motion to resume the Richfield Township regular meeting at 9:20 p.m. All voted yes. Motion approved.

**PUBLIC NOTICE:**

Residents may call Norma Drennan at 419-829-6029 or 419-283-3424 to rent the town hall.

The following information can be viewed on the Richfield Township website at: [www.richfieldtwp.com](http://www.richfieldtwp.com).

1. Trustee minutes
2. Zoning minutes
3. Zoning including: fees, applications, complaint forms, and the zoning book.
4. Meeting dates and times
5. Contact information for Trustees, Zoning Board and Board of Zoning Appeals.
6. Wolfinger Cemetery information including cemetery fees, rules & regulations.
7. Fire and Rescue
8. Town hall rental rules and fees
9. Roads and Maintenance
10. Rubbish Contractor information for garbage pickup
11. Community Links.

There being no further business Andrew Lumbrezer made a motion to adjourn at 9:30 p.m., which was seconded by Steve Bettinger: Roll call: all voted yes. Motion approved.

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Richfield Township Fiscal Officer

