

**RICHFIELD TOWNSHIP
LUCAS COUNTY, OHIO
BOARD OF RICHFIELD TOWNSHIP TRUSTEES
REGULAR MEETING MINUTES**

March 3, 2025

The regular meeting of the Richfield Township Trustees was called to order by Andrew Bick at 7:00 p.m. at the Richfield Township Fire Department, 11450 Sylvania Ave, Berkey, Ohio. All present were asked to rise for the Pledge of Allegiance.

ROLL CALL: Chairman: Steve Bettinger – absent
Co-Chairman: Andrew Bick – present
Andrew Lumbrezer - present

ADMINISTRATIVE REPORTS:

The clerk provided copies of the minutes from the February 18, 2025, meeting, current Cash Summary Report, Revenue Report, and Pending Warrants Report.

READING AND APPROVAL OF MINUTES:

Andrew Lumbrezer made a motion to approve the February 18, 2025, minutes as presented. Andrew Bick seconded the motion. Roll call: Bettinger- absent Lumbrezer – yes, Bick- yes. Motion approved.

PRESENTATION OF THE BILLS:

The attached listings of warrants (13986 - 13999) were presented for approval:

Andrew Lumbrezer made a motion to approve payment of the attached listing of invoices and the corresponding pending warrants. Andrew Bick seconded the motion. Roll call: Bettinger-absent, Bick-yes, Lumbrezer-yes. Motion approved.

PUBLIC COMMENTS:

Keith Clonch was presented with a Firefighter Axe Plaque from the Richfield Township Fire Department staff for his dedicated years of service as Fire Chief.

FIRE:

Chief Pete Scarborough provided information on the February Incident Totals as well as the Crew Involvement number of incidents attended.

Incident Totals February, 2025

- Richfield Township 10
- Harding Township 7
- Swanton Township 7
- Spencer Townships 1
- Springfield Township 2
- Sylvania City/Twp 4

ZONING:

No permits issued.

ROADS:

No report.

ADMINISTRATOR:

Keith Clonch, Administrator provided information on purchasing zip front vest with name/titles so staff will be identified when out in the community. Approximate cost is \$50.00 per vest.

Andrew Lumbrezer made a motion to purchase zip front vests for staff for approximately \$50.00 apiece. Andrew Bick seconded the motion. Roll call: Bick-yes, Lumbrezer-yes, Bettinger-absent. Motion approved.

Discussion on updating the current zoning book. Keith provided a proposal to send the current zoning book out to a professional firm for updates, he would like to receive two bids. The Trustees were in agreement to update the current zoning book, as well as hiring a professional firm to update. He will meet with appropriate staff to discuss updates, changes.

Currently there is a water issue in the township, residents complaining of running out of water from their wells. Keith has been speaking to Lucas County, gathering information on possibility of running water out to the township with cost estimates.

EXECUTIVE SESSION:

Andrew Lumbrezer made a motion to go into executive session at 7:30 p.m. to discuss confidential information on the purchase of property, along with zoning changes. Andrew Bick seconded the motion. Roll call: Bick-yes, Lumbrezer-yes, Bettinger absent. Motion approved.

Andrew Lumbrezer made a motion to return to the regular scheduled meeting at 8:30 p.m. Andrew Bick seconded the motion. Roll call: Bick-yes, Lumbrezer-yes, Bettinger absent. Motion approved.

OLD BUSINESS:

Fiscal Officer has a call set up on March 6th to discuss tire pick-up as well as a paint pick-up on the day of unlimited pickup.

Dan Walters reported the demo on excavators: Buck & Knobby, Ag Pro, Kubota will provide demos in April and May.

NEW BUSINESS:

Trustees reviewed all time sheets, sheriff reports.

Lucas County Township Association meeting will be held on March 12th at 6:00 p.m. at the Monclova Township Meeting room.

PUBLIC NOTICE:

Residents may call Norma Drennan at 419-829-6029 or 419-283-3424 to rent the town hall.

The following information can be viewed on the Richfield Township website at: www.richfieldtwp.com.

1. Trustee minutes
2. Zoning minutes
3. Zoning including: fees, applications, complaint forms, and the zoning book.
4. Meeting dates and times
5. Contact information for Trustees, Zoning Board and Board of Zoning Appeals.
6. Wolfinger Cemetery information including cemetery fees, rules & regulations.
7. Fire and Rescue
8. Town hall rental rules and fees
9. Roads and Maintenance
10. Rubbish Contractor information for garbage pickup
11. Community Links.

There being no further business Andrew Lumbrezer made a motion to adjourn at 8:45 p.m., which was seconded by Andrew Bick: Roll call: Bettinger-absent, Bick-yes, Lumbrezer-yes. Motion approved.

Richfield Township Fiscal Officer

