

**RICHFIELD TOWNSHIP
LUCAS COUNTY, OHIO
BOARD OF RICHFIELD TOWNSHIP TRUSTEES
REGULAR MEETING MINUTES**

January 21, 2025

The regular meeting of the Richfield Township Trustees was called to order by Steve Bettinger at 7:00 p.m. at the Richfield Township Maintenance Building, 3951 Washburn Rd., Berkey, Ohio. All present were asked to rise for the Pledge of Allegiance.

ROLL CALL:

Chairman Steve Bettinger – present
Co-Chairman Andrew Bick– present
Andrew Lumbrezer – present

ADMINISTRATIVE REPORTS:

The clerk provided copies of the minutes from the January 6, 2025 meetings, current Cash Summary Report, Revenue Report, December Bank Reconciliation and Pending Warrants Report.

READING AND APPROVAL OF MINUTES:

Andrew Bick made a motion to approve the January 6, 2025 minutes as corrected. Andrew Lumbrezer seconded the motion. Roll call: All voted yes. Motion approved.

PRESENTATION OF THE BILLS:

The attached listings of warrants (13948- 13964) were presented for approval:

Andrew Lumbrezer made a motion to approve payment of the attached listing of invoices and the corresponding pending warrants. Andrew Bick seconded the motion. Roll call: All voted yes. Motion approved.

PUBLIC COMMENTS:

After 39 years of service with the Richfield Township Fire Department, Denise Farley has officially retired as a volunteer firefighter as of January 24, 2025.

Denise Farley was recognized for her 39 years of service as a volunteer fire fighter/EMS. Denise was the first woman to join the fire department 39 years ago. The Trustees thanked her for her years of service, dedication to Richfield Township.

FIRE:

Chief Scarborough informed the Trustees Zach McPherson has resigned from the fire department.

Andrew Lumbrezer made a motion to accept the resignation of Zach McPherson from the fire department. Andrew Bick seconded the motion. Roll call: all voted yes. Motion approved.

Discussion on the billing for Harding Township for the runs provided by Richfield Township in November/December of 2024. An invoice will be sent to Harding Township for the nine runs at \$800.00 per run as stated in the contract.

ZONING:

No zoning reports.

ADMINISTRATOR:

Administrator Keith Clonch will attend a meeting on February 11th with City of Sylvania, Sylvania Township for discussion on Central Avenue corridor for future development in Richfield Township. ODOT (Ohio Department of Transportation) will be involved as well.

Ohio Township Association winter conference taking place January 29th to the 31st. Keith will be attending sessions on pro's/cons of a fire district along with economic development.

Tentative meeting dates have been set for the townhall meetings for business's and residents. Meeting dates/times will be advertised on the fire department sign as well as the township website, social media sites once confirmed.

ROADS:

Discussion on Miller Rd. project completion. Henry W. Bergman, Inc. has not completed the final work at this time. Lucas County Engineers office has been in contact with the contractor.

OLD BUSINESS:

The Trustees agreed to continue to provide snow plowing for Little Learners Day Care Center. Little Learners has an agreement with the township to allow over flow parking on their premises for townhall events.

NEW BUSINESS:

Trustees reviewed time sheets and police reports.

Blanket certificate's 15 to 64 were presented to the Trustees.

Andrew Lumbrezer made a motion to approve blanket certificates 15 to 64. Steve Bettinger seconded the motion. Roll call: all voted yes. Motion approved. (see attachment)

Trustee Bick discussed information provided on available grants.

The U.S. Department of Agriculture (USDA) is offering grants through its Forestry program, which can be used to purchase essential equipment, such as tractors, boom mowers, and other qualified machinery for sustainable forest management and land maintenance projects. Keith Clonch administrator will work on this grant for the purchase of equipment such as a skid steer or excavator.

Open Dumping Grant Funding – no funding opportunities in the township at this time.

The Flood Mitigation Assistance program makes \$600 million available for projects that mitigate flood risks facing homes and communities nationwide. Linda Decker, Fiscal Officer will review the grant for possible opportunities in the township.

PUBLIC NOTICE:

Residents may call Norma Drennan at 419-829-6029/419-283-3424 to rent the town hall.

The following information can be viewed on the Richfield Township website at:
www.richfieldtwp.com.

1. Trustee minutes
2. Zoning minutes
3. Zoning including: fees, applications, complaint forms, and the zoning book.
4. Meeting dates and times
5. Contact information for Trustees, Zoning Board and Board of Zoning Appeals.
6. Wolfinger Cemetery information including cemetery fees, rules & regulations.
7. Fire and Rescue
8. Town hall rental rules and fees
9. Roads and Maintenance
10. Rubbish Contractor information for garbage pickup
11. Community Links.

There being no further business Andrew Lumbrezer made a motion to adjourn at 7:55 p.m., which was seconded by Andrew Bick: Roll call: all voted yes. Motion approved.

Richfield Township Fiscal Officer

