

**RICHFIELD TOWNSHIP
LUCAS COUNTY, OHIO
BOARD OF RICHFIELD TOWNSHIP TRUSTEES
REGULAR MEETING MINUTES**

January 6, 2025

The regular meeting of the Richfield Township Trustees was called to order by Andrew Lumbrezer at 7:00 p.m. at the Maintenance Building, 3951 Washburn Rd., Berkey, Ohio. All present were asked to rise for the Pledge of Allegiance.

ROLL CALL: Steve Bettinger – present
Andrew Bick – present
Andrew Lumbrezer - present

The Clerk requested nominations for Chairman of the Board of Trustees. Andrew Lumbrezer nominated Steve Bettinger. Andrew Bick seconded the motion. There were no further nominations. The Clerk confirmed that the nominations were closed. The vote for Steve Bettinger as Chairman resulted as follows: Lumbrezer-yes, Bettinger – yes, Bick-yes. Motion approved. Steve Bettinger was selected to serve as Chairman in 2025.

The Clerk requested nominations for Vice-Chairman of the Board of Trustees. Andrew Lumbrezer nominated Andrew Bick. Steve Bettinger seconded the motion. There were no further nominations. The Clerk confirmed that the nominations were closed. The vote for Andrew Bick as Vice Chairman resulted as follows: Bettinger-yes, Lumbrezer – yes, Bick - yes. Motion approved. Andrew Bick was selected to serve as Vice-Chairman in 2025.

ADMINISTRATIVE REPORTS:

The clerk provided copies of the minutes from the December 18, 2024 meeting, current Cash Summary Report, Revenue Report, December bank reconciliation and Pending Warrants Report.

READING AND APPROVAL OF MINUTES:

Andrew Bick made a motion to approve the December 18, 2024 minutes as presented. Steve Bettinger seconded the motion. Roll call: Bettinger- yes, Lumbrezer –yes, Bick-approved. Motion approved.

PRESENTATION OF THE BILLS:

The attached listings of warrants (13927 - 13947) were presented for approval:

Andrew Bick made a motion to approve payment of the attached listing of invoices and the corresponding pending warrants. Steve Bettinger seconded the motion. Roll call: all voted yes. Motion approved.

PUBLIC COMMENTS:

No public comments.

FIRE:

Chief Scarborough and Keith Clonch (Administrator) met with Spencer Township Trustees at their request to discuss future and current fire needs. Their current contract with Springfield Township expires on 12/31/26. Discussion on possible solutions as the current cost has increased significantly over the past couple years with the existing contract.

Chief Scarborough presented a resignation letter from Denise Farley for the fire department. Denise has served 39 years as a volunteer.

Andrew Bick made a motion to accept the resignation from Denise Farley from the volunteer fire department. Andrew Lumbrezer seconded the motion. Roll call: all voted yes. Motion approved.

2024 fire department end of year reports were presented.

Incidents: 294

Training Hours: 692

Harding Township incident report was provided as well for the runs from November to December 2024.

ZONING:

No permits issued.

ROADS:

No report.

ADMINISTRATOR:

Town hall meetings will be set up in 2025 for business owners as well as residents.

OLD BUSINESS:

No old business.

NEW BUSINESS:

Dan Walters (road maintenance supervisor) provided pictures of new road signs with logo as well as a new cemetery rules sign. Trustees were in agreement to approve the new signs.

Andrew Lumbrezer made a motion to have the Trustees take their maximum salary allowance for 2025. Andrew Bick seconded the motion. Roll call: all voted yes. Motion approved.

Andrew Bick made a motion to have Andrew Lumbrezer oversee the operations of the Township buildings, Andrew Bick is in charge of the cemetery and Steve Bettinger oversees the road maintenance. Andrew Lumbrezer seconded the motion. Roll call: all voted yes. Motion approved.

Andrew Lumbrezer made a motion to appoint Steve Bettinger as our representative to the Health District, Andrew Bick as our representative to the Solid Waste Management District, and Andrew Lumbrezer as our TMACOG representative. Andrew Bick seconded the motion. Roll call: all voted yes. Motion approved

Andrew Bick made a motion to appoint Linda Decker as the Sunshine Law Representative. Andrew Blumbrezer seconded the motion. Roll call: All voted yes. Motion approved.

010625-01 Steve Bettinger submitted the following Resolution and moved for its adoption: WHEREAS it is a benefit to the Trustees, Clerk and Zoning Inspector or Zoning Board Members to attend State Conventions of the Township Trustees and Fiscal Officers Association, National Convention, Township related meetings and informational seminars.

WHEREAS, it has been determined the need and priority of attending these meetings and seminars will benefit the Township with better informed Trustees, Fiscal Officer and Zoning Inspector or Zoning Board Members therefore,

BE IT RESOLVED, that the expenses, such as fees, reservations, rooms, food, parking and travel at the effective IRS rate per mile be authorized to attend winter, summer, and national conventions, meetings and seminars. Furthermore, any other travel outside the Township on Township business shall be paid at the rate of effective IRS rate per mile. No room and board will be paid for seminars where location is within a 50-mile radius of

the township. Andrew Bick seconded the resolution. Roll call: all voted yes. Resolution approved.

Andrew Lumbrezer made a motion to approve Blanket Certificates 1-14. Andrew Bick seconded the motion. Roll call: All voted yes. Motion approved. (see attachment)

RECORDS RETENTION:

Andrew Lumbrezer made a motion to appoint Andrew Bick as chairman of the Records Retention Committee, Linda Decker as secretary of the Records Retention Committee and to retain all 2024 records. Steve Bettinger seconded the motion. Roll call: all voted yes. Motion approved.

PUBLIC NOTICE:

Residents may call Norma Drennan at 419-829-6029 or 419-283-3424 to rent the town hall.

The following information can be viewed on the Richfield Township website at: www.richfieldtwp.com.

1. Trustee minutes
2. Zoning minutes
3. Zoning including: fees, applications, complaint forms, and the zoning book.
4. Meeting dates and times
5. Contact information for Trustees, Zoning Board and Board of Zoning Appeals.
6. Wolfinger Cemetery information including cemetery fees, rules & regulations.
7. Fire and Rescue
8. Town hall rental rules and fees
9. Roads and Maintenance
10. Rubbish Contractor information for garbage pickup
11. Community Links.

There being no further business Andrew Lumbrezer made a motion to adjourn at 8:05 p.m., which was seconded by Andrew Bick: Roll call: all voted yes. Motion approved.

Richfield Township Fiscal Officer

