

**RICHFIELD TOWNSHIP
LUCAS COUNTY, OHIO
BOARD OF RICHFIELD TOWNSHIP TRUSTEES
REGULAR MEETING MINUTES**

December 2, 2024

The regular meeting of the Richfield Township Trustees was called to order by Andrew Lumbrezer at 7:00 p.m. at the Richfield Township Maintenance Building, 3951 Washburn Rd., Berkey, Ohio. All present were asked to rise for the Pledge of Allegiance.

ROLL CALL:

Chairman Andrew Lumbrezer – present
Co-Chairman Steve Bettinger – present
Andrew Bick – present

ADMINISTRATIVE REPORTS:

The clerk provided copies of the minutes from the November 18, 2024 meetings, current Cash Summary Report, Revenue Report, and Pending Warrants Report.

READING AND APPROVAL OF MINUTES:

Andrew Bick made a motion to approve the November 18, 2024 minutes as presented. Steve Bettinger seconded the motion. Roll call: All voted yes. Motion approved.

PRESENTATION OF THE BILLS:

The attached listings of warrants (13888- 13903) were presented for approval:

Andrew Bick made a motion to approve payment of the attached listing of invoices and the corresponding pending warrants. Steve Bettinger seconded the motion. Roll call: All voted yes. Motion approved.

PUBLIC COMMENTS:

No public comments.

FIRE:

Feather party was a success. The Trustees wish to extend a thank you to the community for donations as well as their attendance.

Discussion on fire department wages for 2025, Chief Scarborough provided a tentative wage scale for 2025. Discussion tabled until next scheduled meeting.

Discussion on purchasing a whole house microphone system for the fire department to provide simultaneous sound in other rooms. Trustee Lumbrezer will obtain estimates to present at next scheduled meeting.

The concrete floor at the station will be polished along with replacement of some of the tile.

Discussion on the status of employee Ryan Sedlock, promotion to full time status as he has completed his probationary period.

Andrew Lumbrezer made a motion to promote Ryan Sedlock to full time fire-fighter/EMT as of 1/1/25. Steve Bettinger seconded the notion. All voted yes. Motion approved.

ZONING:

Zoning Inspector Walters reported a large sign has been erected near Central Avenue by Christ the Word Church. Mr. Walters stopped at the church and advised them that the sign caused a traffic hazard and will need to be taken down.

Mr. Walters will continue to monitor.

ADMINISTRATOR:

Keith Clonch, Administrator provided photos of the township logo which has been finalized. A link with high resolution will be provided to the trustees and fiscal officer. Business cards will be ordered, updated with new logo.

Discussion on the current township website, updates are needed. Access to the website will be provided to Keith Clonch for future updates.

ROADS:

Trustee Bettinger reported the contractor for the Miller Rd project has not completed the finish work for the road. Payment will be held until all work is completed.

Road signage grant will provide payment in the spring of 2025.

OLD BUSINESS:

Discussion on the retirement of Myra Condon, Zoning Board member. An add was placed on the township website, no applications have been submitted at this time. Keith Clonch, Administrator will place an advertisement on the Richfield Township Community site.

NEW BUSINESS:

Trustees reviewed time sheets and police reports.

Discussion on cleaning up the leaves at Wolfinger Cemetery. Trustee Bettinger reported Leaman Landscaping is interested in providing the work.

PUBLIC NOTICE:

Residents may call Norma Drennan at 419-829-6029/419-283-3424 to rent the town hall.

The following information can be viewed on the Richfield Township website at:
www.richfieldtwp.com.

1. Trustee minutes
2. Zoning minutes
3. Zoning including: fees, applications, complaint forms, and the zoning book.
4. Meeting dates and times
5. Contact information for Trustees, Zoning Board and Board of Zoning Appeals.
6. Wolfinger Cemetery information including cemetery fees, rules & regulations.
7. Fire and Rescue
8. Town hall rental rules and fees
9. Roads and Maintenance
10. Rubbish Contractor information for garbage pickup
11. Community Links.

There being no further business Steve Bettinger made a motion to adjourn at 8:00 p.m., which was seconded by Andrew Lumbrezer: Roll call: all voted yes. Motion approved.

Richfield Township Fiscal Officer

