

**RICHFIELD TOWNSHIP
LUCAS COUNTY, OHIO
BOARD OF RICHFIELD TOWNSHIP TRUSTEES
REGULAR MEETING MINUTES**

November 18, 2024

The regular meeting of the Richfield Township Trustees was called to order by Andrew Lumbrezer at 7:00 p.m. at the Richfield Township Maintenance Building, 3951 Washburn Rd., Berkey, Ohio. All present were asked to rise for the Pledge of Allegiance.

ROLL CALL:

Chairman Andrew Lumbrezer – present
Co-Chairman Steve Bettinger – present
Andrew Bick – absent

ADMINISTRATIVE REPORTS:

The clerk provided copies of the minutes from the November 4, 2024 meetings, current Cash Summary Report, Revenue Report, October Bank Reconciliation and Pending Warrants Report.

READING AND APPROVAL OF MINUTES:

Steve Bettinger made a motion to approve the November 4, 2024 minutes as presented. Andrew Lumbrezer seconded the motion. Roll call: Bettinger -yes, Lumbrezer-yes, Bick - absent. Motion approved.

PRESENTATION OF THE BILLS:

The attached listings of warrants (13865- 138) were presented for approval:

Steve Bettinger made a motion to approve payment of the attached listing of invoices and the corresponding pending warrants. Andrew Lumbrezer seconded the motion. Roll call: Bettinger – yes, Lumbrezer – yes, Bick - absent. Motion approved.

PUBLIC COMMENTS:

Discussion of water availability in the township due to draught and lack of public water supply.

FIRE:

Feather party will be on Friday, November 22nd.

Chief Scarborough provided information on a new application for a volunteer/part-time fire fighter.

Andrew Lumbrezer made a motion to hire Ashton Staup as volunteer/part-time fire fighter pending a background check, physical and drug screening with a one year probationary period. Steve Bettinger seconded the motion. Roll call: Bettinger-yes, Lumbrezer-yes, Bick-absent. Motion approved.

Chief Scarborough reported some of the floor tile at the fire station will need to be replaced/ fixed. Some of the ceiling tile was replaced due to leakage.

ZONING:

Keith Clonch, Administrator and Dan Walters, Zoning Inspector attended the Zoning board workshop in Bowling Green. Information was provided on available safety grants. Discussion was held on data centers going up in several areas as well as other businesses.

ROADS:

Trustee Bettinger reported the contractor for the Miller Rd. project still needs to fill in a resident's driveway for his barn with stone due to a large dip after road was recently paved.

OLD BUSINESS:

Discussion on the VFFDF board members.

Andrew Lumbrezer made a motion to approve the following board members.

Legislative Authority Chair: Steve Bettinger
Legislative Authority Secretary: Linda Decker
Fire Department: Jerry Lumbrezer
Fire Department: Andrew Lumbrezer
Other Community Member: Dave Decker

Steve Bettinger seconded the motion. Roll call: Bettinger-yes, Lumbrezer-yes, Bick-absent. Motion approved.

Further discussion on the new township logo, Administrator Keith Clonch provided several photos of logos to choose from.

Andrew Lumbrezer made a motion to approve the township logo below. Steve Bettinger seconded the motion. Roll call: Bettinger-yes, Lumbrezer-yes, Bick-absent. Motion approved.

Trustees reviewed the Administrator & Safety Director job description.

Steve Bettinger made a motion to approve the attached Administrator/Safety Director job description. Andrew Lumbrezer seconded the motion. Roll call: Bettinger-yes, Lumbrezer-yes, Bick-absent. Motion approved.

NEW BUSINESS:

Trustees reviewed time sheets and police reports.

PUBLIC NOTICE:

Residents may call Norma Drennan at 419-829-6029/419-283-3424 to rent the town hall.

The following information can be viewed on the Richfield Township website at:

www.richfieldtwp.com.

1. Trustee minutes
2. Zoning minutes
3. Zoning including: fees, applications, complaint forms, and the zoning book.
4. Meeting dates and times
5. Contact information for Trustees, Zoning Board and Board of Zoning Appeals.
6. Wolfinger Cemetery information including cemetery fees, rules & regulations.
7. Fire and Rescue
8. Town hall rental rules and fees
9. Roads and Maintenance
10. Rubbish Contractor information for garbage pickup
11. Community Links.

There being no further business Steve Bettinger made a motion to adjourn at 8:05 p.m., which was seconded by Andrew Lumbrezer: Roll call: Bettinger-yes, Lumbrezer-yes, Bick-absent. Motion approved.

Richfield Township Fiscal Officer

