

**RICHFIELD TOWNSHIP
LUCAS COUNTY, OHIO
BOARD OF RICHFIELD TOWNSHIP TRUSTEES
REGULAR MEETING MINUTES**

October 7, 2024

The regular meeting of the Richfield Township Trustees was called to order by Andrew Lumbrezer at 7:00 p.m. at the Richfield Township Maintenance Building, 3951 Washburn Rd., Berkey, Ohio. All present were asked to rise for the Pledge of Allegiance.

ROLL CALL:

Chairman Andrew Lumbrezer – present
Co-Chairman Steve Bettinger – present
Andrew Bick – present

ADMINISTRATIVE REPORTS:

The clerk provided copies of the minutes from the September 16, 2024 meetings, current Cash Summary Report, Revenue Report, and Pending Warrants Report.

READING AND APPROVAL OF MINUTES:

Andrew Bick made a motion to approve the September 16, 2024 minutes as presented. Steve Bettinger seconded the motion. Roll call: All voted yes. Motion approved.

PRESENTATION OF THE BILLS:

The attached listings of warrants (13819- 13835) were presented for approval:

Steve Bettinger made a motion to approve payment of the attached listing of invoices and the corresponding pending warrants. Andrew Bick seconded the motion. Roll call: All voted yes. Motion approved.

PUBLIC COMMENTS:

Interested party attended requesting information on the zoning regulations for the building of storage units in the township. Trustees referred him to the Richfield Township Zoning Book outlining the rules/regulations in 7.11 Self Service Storage Facilities. The storage unit must be located behind a structure along with setback regulations as follows:

Setback:

1) Front yard - 50 feet

2) Side and Rear Yards - 25 feet

Matt Heyrman, Lucas County Deputy Administrator was present to provide updates. Mr. Heyrman discussed the current process of obtaining zoning permits through the county which according to Mr. Heyrman is inefficient along with confusing for residents. He further discussed establishing a collaborative framework where townships would submit zoning request through a centralized system, streamlining request through the proper channels. Township would maintain local control over zoning decisions.

Discussion on “Economic Development” to promote business growth and economic development in the township, Mr. Heyrman is proactively meeting with townships for discussion on future business growth. CENTRAL AVENUE OVERLAY DISTRICT is designated for commercial growth in Richfield township.

Further discussion on the development of data centers, developers are actively searching for land to build new data centers in Ohio.

FIRE:

The brush truck is 100% in service.

Night-time volunteer staffing is going very well.

ZONING:

Three zoning permits issued.

ROADS:

Preconstruction meeting for Miller Rd. project is scheduled for October 8th at the Lucas County Engineers office.

OLD BUSINESS:

Further discussion on start date/pay for the new position of Administrator in the township along with the promotion of Deputy Chief Pete Scarborough to Chief.

Andrew Lumbrezer made a motion to hire Keith Clonch as the township Administrator/Public Safety Director for \$1000.00 per month, Pete Scarborough promotion to Fire Chief, both effective on November 1, 2024. Andrew Bick seconded the motion. Roll call-all voted yes. Motion approved.

Fiscal Officer provided updates on the new cemetery program, they are currently working on the mapping of graves. Once this is complete trainings will be provided to townships employees.

NEW BUSINESS:

Trustees reviewed time sheets and police reports.

Keith Clonch, Administrator would like to set up townhall meetings in the future to meet with residents and business owners on economic development. As the administrator he would like to embrace community engagement looking at the future of the township in the next 10 years.

PUBLIC NOTICE:

Residents may call Norma Drennan at 419-829-6029/419-283-3424 to rent the town hall.

The following information can be viewed on the Richfield Township website at:
www.richfieldtwp.com.

1. Trustee minutes
2. Zoning minutes
3. Zoning including: fees, applications, complaint forms, and the zoning book.
4. Meeting dates and times
5. Contact information for Trustees, Zoning Board and Board of Zoning Appeals.
6. Wolfinger Cemetery information including cemetery fees, rules & regulations.
7. Fire and Rescue
8. Town hall rental rules and fees
9. Roads and Maintenance
10. Rubbish Contractor information for garbage pickup
11. Community Links.

There being no further business Steve Bettinger made a motion to adjourn at 8:30 p.m., which was seconded by Andrew Bick: Roll call: all voted yes. Motion approved.

Richfield Township Fiscal Officer

