

**RICHFIELD TOWNSHIP
LUCAS COUNTY, OHIO
BOARD OF RICHFIELD TOWNSHIP TRUSTEES
REGULAR MEETING MINUTES**

April 15, 2024

The regular meeting of the Richfield Township Trustees was called to order by Andrew Lumbrezer at 7:00 p.m. at the Maintenance Building, 3951 Washburn Rd., Berkey, Ohio. All present were asked to rise for the Pledge of Allegiance.

ROLL CALL:

Chairman Andrew Lumbrezer – present
Co-Chairman Steve Bettinger – present
Andrew Bick – present

ADMINISTRATIVE REPORTS:

The clerk provided copies of the minutes from the April 1, 2024 meeting, current Cash Summary Report, Revenue Report, March Bank Reconciliation and Pending Warrants Report.

READING AND APPROVAL OF MINUTES:

Andrew Bick made a motion to approve the April 1 2024 minutes as presented. Steve Bettinger seconded the motion. Roll call: All voted yes. Motion approved.

PRESENTATION OF THE BILLS:

The attached listings of warrants (13597- 13613) were presented for approval:

Steve Bettinger made a motion to approve payment of the attached listing of invoices and the corresponding pending warrants. Andrew Bick seconded the motion. Roll call: All voted yes. Motion approved.

PUBLIC COMMENTS:

No public comments.

FIRE:

Discussion on the agreement regarding the provision of countywide advanced life support emergency medical services in Lucas County.

Chief Clonch reported the City of Maumee decided not to participate in the agreement, therefore the money they were to receive (\$402,000.00) will need to be reallocated.

Discussion on maintenance work for the fire department, the current roof has screws that need to be tightened along with additional work.

ZONING:

Zoning Inspector Dan Walters reported 2 zoning permits were issued.

ROADS:

Discussion on the Miller Rd. project bids. Henry Bergman, Inc. was awarded the bid. The Trustees reviewed the contract, all agreed to approve, sign the contract. See attached Miller Rd. contract.

Discussion on an available grant for purchasing road signs in the township. Dan Walters will contact the Lucas County Engineers office for additional information.

Further discussion on the road repairs needed for Washburn and Richfield Center Rd. The county has verbally agreed to share in the cost since these roads were previously owned by the county and were recently transferred over to the township. The Trustees are still waiting on a response from the Lucas County Engineers Office on the amount the county will be reimbursing the township for repairs needed.

The County has a recommendation to chip seal the road. Chip Seal disadvantages include a much shorter lifespan, rough road, very noisy. In the past residents have complained to the Trustees on previous roads that were chip sealed by the county. Trustee Bettinger would like to do the micro surfacing instead as it is a smoother surface, has a longer life span. Discussion on getting a second bid as well. The discussion was tabled until the next scheduled meeting.

EXECUTION SESSION:

Andrew Lumbrezer made a motion to go into executive session at 7:30 p.m. for personal reasons. Andrew Bick seconded the motion. All voted yes.

Andrew Lumbrezer made a motion to return to the regular scheduled meeting at 7:45 p.m. Steve Bettinger seconded the motion. All voted yes. Motion approved.

OLD BUSINESS:

Further discussion held on the safety of the townhall and liability. Deputy Chief Pete Scarborough inspected the building recently, the electrical panel box is now giving out electrical shocks when touched. There is also a leak in the basement along with a light fixture hanging with exposed wire. An estimate will be obtained for repairs of the electrical box, exposed wires.

Hylant Insurance, Laurie Manning was contacted regarding liability issues. Laurie stated "If the township knows there are issues and decide to rent out anyways without fixing that could be defined as intentional or willful negligence which insurance typically doesn't cover. Insurance is designed to cover unintentional negligence." Further discussion was held on the fact the building is not handicapped accessible, per Hylant the township should put an ADA transition plan in place.

Laurie will be attending our meeting on May 20th to review the renewal policy. Further discussion will be held at the time regarding the town hall situation.

CEMETERY:

Received information from two companies for a cemetery program. Currently the townships cemetery program is outdated, updates need to be done along with mapping options. An informational call will be set up with each company for additional information/cost/differences.

1. CIMS (Cemetery Information Management System)
2. Web Cemeteries

NEW BUSINESS:

Trustees reviewed time sheets.

A letter from the Ohio Dept. Of Commerce was recieved as a Notice to Legislatvie Authorities for objection for the renewal of a liquor permit in the township.

The Trustees all agreed there are no objections to renew the liquor permits in the township.

A Lucas County Solid Waste Management Distrcit draft was presented to the Trustees. The Trustees reviewed.

See attached resolution #041524-01 for approval of the Lucas County Solid Waste Management District.

PUBLIC NOTICE:

Residents may call Norma Drennan at 419-829-6029/419-283-3424 to rent the town hall.

The following information can be viewed on the Richfield Township website at:

www.richfieldtwp.com.

1. Trustee minutes
2. Zoning minutes
3. Zoning including: fees, applications, complaint forms, and the zoning book.
4. Meeting dates and times
5. Contact information for Trustees, Zoning Board and Board of Zoning Appeals.
6. Wolfinger Cemetery information including cemetery fees, rules & regulations.
7. Fire and Rescue
8. Town hall rental rules and fees
9. Roads and Maintenance
10. Rubbish Contractor information for garbage pickup
11. Community Links.

There being no further business Steve Bettinger made a motion to adjourn at 8:55 p.m., which was seconded by Andrew Bick: Roll call: all voted yes. Motion approved.

Richfield Township Fiscal Officer

