

**RICHFIELD TOWNSHIP
LUCAS COUNTY, OHIO
BOARD OF RICHFIELD TOWNSHIP TRUSTEES
REGULAR MEETING MINUTES**

April 1, 2024

The regular meeting of the Richfield Township Trustees was called to order by Andrew Lumbrezer at 7:00 p.m. at the Maintenance Building, 3951 Washburn Rd., Berkey, Ohio. All present were asked to rise for the Pledge of Allegiance.

ROLL CALL:

Chairman Andrew Lumbrezer – present
Co-Chairman Steve Bettinger – present
Andrew Bick – present

ADMINISTRATIVE REPORTS:

The clerk provided copies of the minutes from the March 18, 2024 meeting, current Cash Summary Report, Revenue Report, and Pending Warrants Report.

READING AND APPROVAL OF MINUTES:

Steve Bettinger made a motion to approve the March 18, 2024 minutes as presented. Andrew Bick seconded the motion. Roll call: All voted yes. Motion approved.

PRESENTATION OF THE BILLS:

The attached listings of warrants (13576 - 13596) were presented for approval:

Andrew Bick made a motion to approve payment of the attached listing of invoices and the corresponding pending warrants. Steve Bettinger seconded the motion. Roll call: All voted yes. Motion approved.

PUBLIC COMMENTS:

No public comments.

FIRE:

Deputy Chief Pete Scarborough reviewed the Hylant Insurance vehicle schedule for accuracy.

ZONING:

Zoning Inspector Dan Walters provided zoning updates, in addition he reviewed the Hylant Insurance vehicle schedule for accuracy.

OLD BUSINESS:

Video call was held with the Architect for the proposed new community center. Currently working on the rates/millage for the project.

Discussion held on the safety of the townhall and liability. Hylant insurance will be contacted for additional information on the liability issue due to the condition of the building.

CEMETERY:

Further discussion held on selling cemetery lots to non-residents. Discussion was tabled at this time.

NEW BUSINESS:

Trustees reviewed time sheets, police reports.

Metamora CD due for renewal, offered a 5% CD for a 6 month period.

Andrew Bick made a motion to invest the Metamora CD funds into a 6 month CD for 5% interest. Steve Bettinger seconded the motion. Roll call: all voted yes. Motion approved.

Hylant insurance renewal is due in June, 2024. Trustees would like to meet with Laurie Manning, Vice President, Client Executive from Hylant for updates. Fiscal Officer will contact.

Discussion on Deputy Sherrif hours, agreement was up to 60 hours per month. Currently they are working evening hours only, suggestion was made to start patrolling during the daytime as well after 2:00 p.m. The Trustees were in agreement to start daytime patrolling in the township. Trustee Lumbrezer will contact the Lucas County Sherrif's office to discuss the possibility of starting day time hours.

Discussion held on placing concrete for the pile of salt located near the salt shed. Estimates will need to be obtained.

ROADS:

Trustee Bettinger, Trustee Bick and Road Maintenance employee Dan Walters attended the annual Lucas County road meeting on March 18th. Discussion was held on the Miller Rd. project, the Engineers explained in their professional opinion the road does not need milling at this time. The project will include one and one-half to two inches of resurfacing with a 2-course asphalt pavement overlay, minor base repair, drive improvements, adding a 2' stone berm on each side of the road.

Miller Rd. project bids were as follows:

- | | |
|----------------------------|--------------|
| 1. Henry W. Bergman | \$189,250.00 |
| 2. Bowers Asphalt & Paving | \$198,591.20 |
| 3. Gerkin Paving | \$233,138.50 |
| 4. Shelly Company | \$239,943.20 |

Trustees researched all bids.

Steve Bettinger made a motion to award the Miller Rd. project bid to Henry W. Bergman for \$189,250.00. Project will include one and one-half to two inches of resurfacing with a 2-course asphalt pavement overlay, minor base repair, drive improvements, adding a 2' stone berm on each side of the road. Andrew Bick seconded the motion. Roll call: All voted yes. Motion approved.

Futher discussion held on the need for drainage work on Miller Rd., the Lucas County Engineers informed the Trustees no drainage work was needed at this time. Dan Walters will contact the Engineers office to request a survey be compleed from 10636 Miller Rd. east to the corner for drainage work.

The Trustees and Road Supervisor Dan Walters spoke to the Lucas County Engineers regarding the verbal agreement to update roads that were recently given to the township. The County was in agreement that any updates, repairs needed should be partially paid for by the county, amounts will be provided in the future.

Discussion held on road striping. Dan Walters will meet with the Lucas County Engineers to discuss roads needing striped.

PUBLIC NOTICE:

Residents may call Norma Drennan at 419-829-6029/419-283-3424 to rent the town hall.

The following information can be viewed on the Richfield Township website at:
www.richfieldtp.com.

1. Trustee minutes
2. Zoning minutes
3. Zoning including: fees, applications, complaint forms, and the zoning book.
4. Meeting dates and times
5. Contact information for Trustees, Zoning Board and Board of Zoning Appeals.
6. Wolfinger Cemetery information including cemetery fees, rules & regulations.
7. Fire and Rescue
8. Town hall rental rules and fees
9. Roads and Maintenance
10. Rubbish Contractor information for garbage pickup
11. Community Links.

There being no further business Steve Bettinger made a motion to adjourn at 8:40 p.m., which was seconded by Andrew Bick: Roll call: all voted yes. Motion approved.

Richfield Township Fiscal Officer

