

**RICHFIELD TOWNSHIP  
LUCAS COUNTY, OHIO  
BOARD OF RICHFIELD TOWNSHIP TRUSTEES  
REGULAR MEETING MINUTES  
September 20, 2021**

The regular meeting of the Richfield Township Trustees was called to order by Andrew Bick at 7:00 p.m. at the Richfield Township Maintenance Building, 3951 Washburn Rd., Berkey, OH. All present were asked to rise for the Pledge of Allegiance.

**ROLL CALL:** Chairman: Andrew Bick – present  
Co-Chairman: Steve Bettinger – present  
John Hassen – absent

**ADMINISTRATIVE REPORTS:**

The clerk provided copies of the minutes from the September 8, 2021, meeting, current Cash Summary Report, Revenue Report, August Bank Reconciliation and Pending Warrants Report.

**READING AND APPROVAL OF MINUTES:**

Steve Bettinger made a motion to approve the September 8, 2021, minutes as presented. Andrew Bick seconded the motion. Roll call: Bick-yes, Bettinger-yes, Hassen-absent. Motion approved.

**PRESENTATION OF THE BILLS:**

The attached listings of warrants (12481- 12497) were presented for approval:

Steve Bettinger made a motion to approve payment of the attached listing of invoices and the corresponding pending warrants. Andrew Bick seconded the motion. Roll call: Bick-yes, Hassen-absent, Bettinger-yes. Motion approved.

**PUBLIC COMMENTS:**

No public comments.

**FIRE:**

No fire reports.

## **ZONING:**

Zoning Inspector Smith provided updates on zoning violations; the owner of the dilapidated barn on Lathrop Rd. will get back with Mr. Smith in a couple weeks regarding tearing down the structure.

Mr. Smith spoke to relatives for the owner of the property located on Sylvania Avenue by the cemetery regarding mowing of noxious weeds. If the property owner does not respond by our next meeting date in October a noxious weed violation letter will be sent to the property owner.

Discussion on a request for the permit process to replace the maintenance facility at Secor Park which suffered a catastrophic fire last April, building plans were provided. Zoning Inspector Smith reported no permits are needed, he will notify the owner.

## **OLD BUSINESS:**

No old business.

## **NEW BUSINESS:**

Trustees reviewed the amounts and rates as determined by the budget commission. See attached resolution #092021-01 Accepting the amounts and rates along with the request for advance of taxes collected.

Trustee Bick provided information on the H2Ohio program event being held on Sept. 24th. The Ohio Dept. Of Natural Resources is offering grants for funding to government entities for projects focused on water quality improvement.

Trustee Bick provided information from the Ohio Township Association on upcoming trainings in September.

Request from a resident to replace mailbox damaged by construction crew from the Kilburn Rd. bike trail project. Lucas County Engineers office notified (Mike Sawers), they will investigate further.

## **ROADS:**

Discussion held on Miller Rd. pavement resurfacing project from the curve to Langenderfer Rd. Engineering assistance needed from Lucas County Engineers for Right of Way survey of trees.

See attached resolution: 092021-02 requesting engineering assistance for the survey of trees on Miller Rd.

Trustee Bettinger reported the plow is now on the new truck.

Discussion on placing decals on the new truck.

Steve Bettinger made a motion to place decals on the new truck from Quipt Graffics for \$200.00. Andrew Bick seconded the motion. Roll call: Bick-yes, Bettinger-yes, Hassen-absent. Motion approved.

**PUBLIC NOTICE:**

Residents may call Norma Drennan at 419-829-6029 or 419-283-3424 to rent the town hall.

The following information can be viewed on the Richfield Township website at: [www.richfieldtwp.com](http://www.richfieldtwp.com).

1. Trustee minutes
2. Zoning minutes
3. Zoning including: fees, applications, complaint forms, and the zoning book.
4. Meeting dates and times
5. Contact information for Trustees, Zoning Board and Board of Zoning Appeals.
6. Wolfinger Cemetery information including cemetery fees, rules & regulations.
7. Fire and Rescue
8. Town hall rental rules and fees
9. Roads and Maintenance
10. Rubbish Contractor information for garbage pickup
11. Community Links.

There being no further business Steve Bettinger made a motion to adjourn at 8:06 p.m., which was seconded by Andrew Bick: Hassen-absent, Bick-yes, Bettinger-yes. Motion approved.

---

Richfield Township Fiscal Officer

---

---

---